

CLATSOP BOARD AGENDA
November 7, 2024
Clatsop Care Center
12:00 PM

- I. Call to Order
 - A. Roll Call

- II. Consent Agenda
 - A. Agenda Approval
 - B. Approval of October 3, 2024 Board Meeting minutes.

- II. Public Comment-
- III. Clatsop Care Center Building Update- Don Harris via Zoom

- IV. Administration Reports
 - A. Clatsop Care Center- Kendra Webb
 - B. Clatsop Retirement Village- Ann Rubino
 - C. Clatsop Memory Care- Hannah Ross
 - D. Clatsop Care In-Home Services- Debi Martin
 - E. Marketing Report- Mike Martin
 - F. CEO Report— Mark Remley
 - G. Financial Report/ Levy Funds- Mark Remley

- V. Action Items:
 - A. None

- VI. Discussion:
 - A. Strategic Plan

- VII. Board Member Matters-

- VIII. Future Meeting Dates
 - A. December 5, 2024- Board Meeting- Clatsop Care Center
 - B. January 9, 2024- Board Meeting- Clatsop Memory Care

- IX. Adjourn

LONG TERM CARE ACRONYMS AND COMMON PHRASES

1. **SNF**- Skilled Nursing Facility (Short Stay Residents)
2. **ICF**- Intermediate Care Facility (Long Term Stay Residents)
3. **MEDICARE**- Federal Payment System for nursing homes that are designated SNF. Benefit Max is 100 days.
4. **MEDICAID**- State payment system for all levels of care we serve. This is for long term stay residents.
5. **PDPM**- Patient Driven Payment Model- Vehicle for rates to nursing facilities through Medicare.
6. **HMO**- Health Maintenance Organization - Individual contracts for short stay residents in nursing homes. Typically these organizations are managing the medicare money.
7. **CBC**- Community Based Care - This broad term encompasses assisted living facilities, memory care, and adult foster homes.
8. **PPD OR PRD**- Per Patient Day or Per Resident Day - This is used in calculating budgets based on census levels.
9. **DSO**- Days Sales Outstanding - Way of tracking the outstanding accounts receivable.
10. **PROVIDER TAX**- Nursing home tax utilized to drive the reimbursement levels for medicaid by receiving matching federal dollars.
11. **MDS**- Minimum Data Set - Document filled out to show the level of care and services being provided to each resident.
12. **QAPI**- Quality Assurance and Performance Improvement - Used to focus on current issues in facilities in order to provide better outcomes.
13. **CBC QUALITY METRICS**- Similar to QAPI, this is a relatively new program to track CBC quality data and provide a vehicle for this information to the public.
14. **DNS**- Director of Nursing Services - Head of the nursing department
15. **RCM**- Resident Care Manager - Works under the direction of the DNS, manages resident care, follows up with families and other concerns, completes the MDS.
16. **OPI**- Oregon Project Independence - Contract with In-Home services
17. **IJ**- Immediate Jeopardy - High scope and severity citation
18. **EMR**- Electronic Medical Record

19. **2567**- Citation report issued by the state from survey
20. **POC**- Plan of Correction - Our report answering how we will fix citations and get back into compliance
21. **IDT**- Inter-Disciplinary Team- This is the group of management staff who collectively build and manage the plan of care.
22. **PCNA**- Project Capital Needs Assessment- This is a HUD term in which an analysis is done every 10 years on what capital items may need to be addressed over the next ten years.
23. **HUD**- Housing and Urban Development- This is our lender for Clatsop Retirement Village

Clatsop Care Center November 2024

Census: At the time of this writing our census is currently 32/41.

Medicare: 8 Medicaid: 19 Private Pay: 5

Average Daily Census for October was 32 on a budget of 31. We have changed our referral screening process and have seen improvement with response time to continue to build census.

Staffing: At this time our needs are 3 day nurses, 2 noc nurses, and 3 evening CNAs, 2 NOC CNA, and PRN CNAs. We are currently interviewing for our next CNA class. Looking to start our next class November 11. We have shifted some of our recruitment strategies and are hoping to have increased success with obtaining direct hire staff vs agency use.

Building Updates:

The elevator mechanics will be here next week to do the engineering surveys. Once completed, the 2–3-week engineering process will start and then they will obtain a ship date and publish it to me with a start date. This is a bit of a quiet phase of the process but once they get a ship date, information will become clearer.

Community Life: Walking rounds and daily huddles with staff are improving communication with staff and building morale! The residents are excited for the Halloween Celebration and handing out candy. Activities worked to set up games and face painting. The residents are also looking forward to bus rides in November and looking at the changing leaves. We are planning on some cooking activities as well for the upcoming holidays per residents request. Residents are excited to share their family recipes and we are excited to share stories and reminisce about different recipes and traditions.

Respectfully,
Kendra Webb

Clatsop Retirement Village November 7th, 2024, Board Report

Current census: 59 residents. 29 PP and 30 MCD. 1 resident is at rehab in Wheeler.

Average daily census for October: 52.70

Admissions/Discharges: I had 10 move ins for October. Two couples moved in and several single dwellers. I had a 50/50 split with MCD and PP. I am working on November move ins. Currently I have two PP scheduled for November. I had one death in October.

Marketing/Census: Michael Martin delivered our 90-day physician orders, and we have decided next month we will put together some treat bags and informational packets to be delivered to the various professional referrals. We delivered crock pots of soup, rolls and dessert to the Police Dept., Fire Dept. and Medix for First Responder Day. They were thankful and the police brought their rescue dog on the bus to let the residents pet them and thanked them for the lunch. It was a success! We are still working on some marketing events and outreach. We will do our annual trick or treating with the littles. We had great donations of candy for the residents to hand out to the kids. Next will be Thanksgiving and Christmas!

Operations/Staffing: CRV hired 2 team leads and 3 caregivers. Dietary hired 2 dietary aids. With the increase in census we will monitor our ABST tool for staffing. We are preparing for our state survey and expect them anytime. Managers are not spending unless authorized. We have an employee that we will be offering the RCC position to. RN Sue has been staying on top of the clinical dept. We are looking forward to having a full crew again.

Agency: There are no agency staff in the building.

Healthcare: We had our Flu and COVID vaccination clinic. The bulk of our residents took the vaccines. Everyone else can receive at their PCP office. We are auditing the clinical dept. getting prepared for our survey.

Maintenance: The roofing project has been challenging. We have had 3 major leaks which has resulted in substantial damage to our server, router, fire panels, nurse call system and 4 laptops. Insurance has been filed and all invoices are being scanned and kept in a file. Mike has been turning rooms as fast as he can to accommodate the extra move ins we have had this month.

Ann Rubino, Administrator

Clatsop Care Memory Community
Board Report
November 2024

Census 30

- 19 private pay and 11 Medicaid on a budget of 19 PP and 11 Medicaid.
- ADC in October 29.45 on a budget of 30.
- Have assessments scheduled this month to fill remaining rooms.

Staffing and Training

- Thirty-six total staff.
- All staff meeting on 25th last month. Worked on team building with the Marshmallow Challenge. It was fun and a learning experience. Hospice also came in and talked about grief.
- Fire drill on Day shift last month and elopement drill. Seeing an improvement in evacuation time now that drills are monthly.

State Survey

- Return Survey done on 18th and all deficiencies cleared. CCMC is back in compliance.

Operations/Life Enrichment Programming

- The Richardson Family played for residents last month in the lobby.
- Maritime Museum visit last month. Brought in bone carved jewelry for residents to look at.
- Pastor Jerry and Stephen visited last month singing church songs and oldies to residents.
- The bus was in the shop for three weeks. Did not get to the Warrenton Fall Festival this year.

Covid-19 Update

- Monthly reporting of vaccination status it still happening.
- CMH will be scheduling Covid booster in the next few weeks.

Special Projects

- Tub room remodel in progress.
- The center furnace is now hooked up to the generator.
- CCMC sign is done.

Respectfully,

Hannah Ross

Administrator

Board Report
Clatsop Care in Home Services
Report for October 2024

Clients: At the time of this report, we have a census of 49 active clients.

We have only one client that is on an *as needed* basis, for a total census of 50. We are providing medication services to one client. At the time of this report I have 6 screens scheduled.

Payors: Eleven of these clients are VA contract. We have four clients through the Providence Elderplace program, fifteen of our clients are Medicaid, one is Long term care insurance and the remaining nineteen clients are private pay.

Location: of our current active clients 20 are in Astoria, thirteen are in Seaside/Gearhart area, 12 are in Warrenton/Hammond area. We have three clients in Knappa/Svenson area. We have two clients in Cannon Beach. Currently we have no clients in Westport.

Employees: We currently have 27 employees, including myself. We lost 3 employees around the same time. One Full time and 2 part time employees. One transferred over to CRV . She wanted to become more involved and eventually wants to take the CNA class. CRV is lucky to have her. We wish her well. 13 caregivers are full-time. The rest are, by choice, part time with up to 20-25 hours per week. I have one full time caregiver off until December on medical leave, and one part time caregiver off on a non work related medical leave.

Accidents/Incidents: We have had no injuries or accidents.

General: Service hours provided for October totaled 1843 . We had two employee cases of covid this month and 2 clients (not served by these two employees) that also caught covid from family members. Fortunately, this variant does not seem to be as bad or last as long. It seems to only last about 5-6 days but it still affects our client hours as well as overtime. Staff are trying to cover for sick staff so that our clients are still covered but that can result in some expected overtime.

We are gearing up for winter and reviewing our weather related plans, policies and safety issues with caregivers and clients.

All caregivers that desired have had their flu shots.

Respectfully,
Debi Martin

CLATSOP IN-HOME CARE HOURS

		Avg. Hours/Client				Avg. Hours/Client
July 2024	1,930.00	36.41		July 2023	1490.5	
August 2024	1,761.15	35.22		August 2023	1535	
September 2024	1,679.00	35.72		September 2023	1390.5	
October 2024	1,843.00	36.86		October 2023	1429.25	
November 2024				November 2023	1429.28	27.49
December 2024				December 2023	1334.33	27.23
January 2024				January 2024	1432.22	27.54
February 2024				February 2024	1365	25.75
March 2024				March 2024	1406.19	23.83
April 2024				April 2024	1582.49	27.28
May 2024				May 2024	1698.05	32.65
June 2024				June 2024	1618.32	28.89

Clatsop Care Health District Board Report

Marketing and Communications Update

Mike Martin

October 29, 2024 (for November 7, 2024, board meeting)

Foundation

Several of us met to discuss recruitment of the President and Secretary/Treasurer positions. We have formed a plan to get in touch with key individuals and talk to them about the opportunity. Discussions about what we can do to promote the Foundation until we get the remaining two board members/officers. We developed a letter to go to prospects, a brochure and a one-sheet flyer all members could use when talking to people. Mike presented to the Astoria/Warrenton Area Chamber board, their breakfast meeting for members and to the Astoria Rotary in the last two weeks.

Auxiliary

Bonnie Murphy is back and has a clean bill of health. The Auxiliary met to work on the raffle baskets and the rummage sale. Rummage Sale is November 15th and 16th with the raffle basket drawing on the 16th.

Recruitment

Published Jobs

14

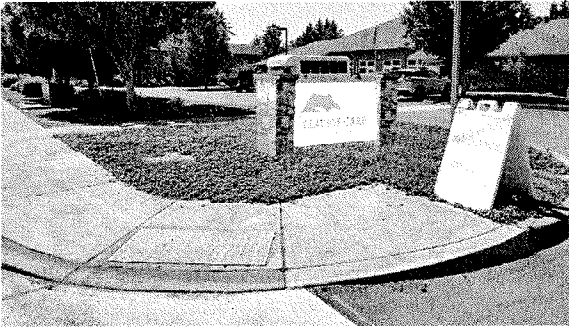
Drafts & Closed Jobs

2

All Jobs

16

Status	Date	Title [ID]	Location	New	Candidates
Published	10/15/2024	Certified Medication Assistant (skilled nursing facility) [2797720]	Clatsop Care Health & Rehabilitation Center	2	2
Published	09/17/2024	Health Services Director (RN) [2734390]	Clatsop Retirement Village	0	1
Published	09/12/2024	Dietary Cook (Skilled Nursing Facility) [2724621]	Clatsop Care Health & Rehabilitation	5	11
Published	09/12/2024	Dietary Aide (Skilled Nursing Facility) [2724605]	Clatsop Care Health & Rehabilitation	13	22
Published	09/03/2024	Team Leader (non-certified medication tech) [2700768]	Clatsop Retirement Village	15	43
Published	09/03/2024	Caregiver - Assisted Living Facility [2700754]	Clatsop Retirement Village	11	25
Published	09/03/2024	Resident Care Coordinator [2700700]	Clatsop Retirement Village	14	35
Published	09/03/2024	Dietary Aide - Assisted Living [2700679]	Clatsop Retirement Village	3	27
Published	09/03/2024	Dietary Services Cook - Assisted Living [2700656]	Clatsop Retirement Village	12	25
Published	09/03/2024	In-Home Caregiver [2700562]	Clatsop Care In-Home Services	6	33
Published	09/03/2024	Certified Nursing Assistant (CNA) - Skilled Nursing [2700531]	Clatsop Care Health & Rehabilitation Center	3	7
Published	09/03/2024	Licensed Practical Nurse (LPN) - Skilled Nursing [2700510]	Clatsop Care Health & Rehabilitation Center	0	1
Published	09/03/2024	Certified Nursing Assistant (CNA) training program [2700489]	Clatsop Care Health & Rehabilitation Center	15	30
Published	09/22/2024	Registered Nurse (RN) - Skilled Nursing [2676072]	Clatsop Care Health & Rehabilitation Center	0	3



Other Advertising/Events

CIHS: Ran two weeks on radio first two week in October. Digital campaign still running. Facebook and social media campaigns running. Mike will be doing follow up's to survey sent out in early October. 48 surveys sent. 19 returned.

CCC: Recruiting is main focus. However, they are part of our general digital campaign. We held a marketing meeting to go over everything for recruiting. We are writing new ads for nurses, CNA's and CMA's. Expanding marketing area to included Portland to Long Beach.

CMC: Recruitment is full. Sign has been installed. Working with Warrenton High School Art department on painting project. Basic design has been decided. Measurements made for paint estimates.

CRV: Sandwich boards for census up and out front and we have had a few people stop by for a tour. Census ads ran in Astorian classified for 17 days in October both in print and on-line. CRV now has 9 new move in's. Social media ads created and running for census. Other events planned include: Halloween trick or treat street (candy donation drive), Astoria/Warrenton Chamber Open House Happy Hour (date to be determined), Grandparents Read to children program, First Responder Day October 25th (deliver soup to Astoria Police & Fire and Medix).



Art program with Astoria high school as part of activities. Thanksgiving Pie, Tea, Coffee Social event. Christmas Giving Tree program.

District wide: Press releases sent out on all of above. Worked with Polk Riley in cleaning up all logos and making them available for other channels. This is now complete. Migration of our website to new hosting is complete and we did not have any issues.

Marketing Meeting

Stacey Dempsey, Mike Kerwin and I continue to work on the Paylocity and CareFeed installs which will create overall monthly and annual savings from our current multiple vendor solutions, We have held multiple trainings for Paylocity and Carefeed with key players. We are beginning to use the new system on a day-to-day basis.

Events

Working with Chamber about having a Business After Hours at CRV. Working on Annual employee appreciation party. To be held in January or February. Shopping venue and caterers. Team is assembling an agenda, prizes, games, awards and activities for the event.

Grants

Better Nursing Home Care Fund has opened again. Due in December.

CLATSOP CARE CENTER HEALTH DISTRICT

CEO REPORT NOVEMBER 7, 2024

The end of the year is so near, and plenty occurring as usual throughout the district. I would first start off by saying a HUGE congratulations to Ann and her staff at Clatsop Retirement Village! To see that occupancy growth is wonderful and takes an enormous amount of work. When we see that growth that quickly, we always want to make sure we are able to meet everyone's needs as that is a lot of new folks to get to know. I think the staff rose to the occasion, but something we always need to keep an eye on.

With regards to the banking, we are still waiting at this time the final electronic signature cards to be sent to the current signers. This has been a very long process and am following up weekly to get resolution. This does not impact the signers at this point, but to be able to do this electronically in the future is what the overall goal has been.

In regards to the Montessori program, the next step is to go through the Jennifer Brush program. I think Hannah has shared that we needed to find a different option for this type of training moving forward, and this is one group that has risen to the top of our list to further see if they would be a good fit for us. As we move through this process, we will look at other overall programs if there is something else that may benefit our residents.

I continue to focus on multiple items. One being the new care center, which Don will be sharing with you all. We are trying to push through with everything that needs to be done to come to the point we can hopefully execute on final plans. Second is the RFP for Clatsop Retirement Village. Once that is complete that will be posted for the solicitation of bids. Lastly, I will be doing an RFP to solicit bids for the accounting audit. I think this is prudent as we haven't sought others for this in many years and it feels like each year it is taking more time and dollars, and I want to make sure this is a fair charge.

We are entering what can be a wonderful as well as a tough time of year for many as we enter the holidays. My hope is that we bring great energy and caring attitudes to all the wonderful people under our care, as we are family to a lot of them.

Respectfully,

Mark Remley

Aidan Health Services

Clatsop Care Health District
Statement of Revenues, Expenditures, and Changes in Net Position
For the Month Ended September 30, 2024

	CONSOLIDATED	DISTRICT	CCC	CCMC	IHC	CRV	LIC	ELIMINATIONS
Revenues								
Charges for services								
Medicare A	\$157,278	\$0	\$157,278	\$0	\$0	\$0	\$0	
Medicare B	2,232	-	2,232	-	-	-	-	
Medicare C	-	-	-	-	-	-	-	
Private	398,722	-	64,740	179,227	14,736	140,020	-	
Medicaid	457,498	-	309,212	50,425	17,525	80,336	-	
Elderplace	50,383	-	-	25,104	7,727	17,552	-	
Veterans Affairs	18,107	-	-	-	18,107	-	-	
Oregon Project Independence	2,136	-	-	-	2,136	-	-	
Taxes								
Property Taxes	2,057	2,057	-	-	-	-	-	
Local Option Taxes	2,976	2,976	-	-	-	-	-	
Timber Taxes	61,000	61,000	-	-	-	-	-	
Community SIP Fund/Other	-	-	-	-	-	-	-	
Rent Revenue	-	-	-	-	-	-	46,230	(46,230)
ERTC/Provider Relief Funds	-	-	-	-	-	-	-	
Investment income	23,305	23,222	2	-	-	1	17,830	(17,749)
Donations	-	-	-	-	-	-	-	
Miscellaneous revenue	15	-	15	-	-	-	-	
Total Revenues	1,175,709	89,254	533,479	254,756	60,231	237,909	64,060	
Expenditures								
Health services								
Personnel services	346,086	-	132,665	78,722	49,295	85,404	-	
Temp Agency - Health Svcs	71,231	-	71,231	-	-	-	-	
Materials and supplies	134,666	-	123,215	5,519	4,286	1,645	-	
Therapy								
Materials and supplies	31,520	-	31,520	-	-	-	-	
Administration								
Personnel services	23,528	23,528	-	-	-	-	-	
Materials and supplies	29,427	29,427	-	-	-	-	-	
Facility administration								
Personnel services	64,469	-	34,009	15,518	-	14,942	-	
Materials and supplies	91,028	-	32,674	21,987	408	42,249	8,366	(14,656)
Management Fee	65,181	-	32,008	15,285	3,614	14,275	-	
Management Travel	1,155	-	432	275	-	448	-	
Debt Service	38,302	-	-	26,544	-	17,749	11,759	(17,749)
Capital outlay	-	-	-	-	-	-	-	
Maintenance Services								
Personnel services	29,115	-	6,923	7,442	-	14,750	-	
Materials and supplies	21,714	-	5,908	3,546	-	12,260	-	
Laundry/housekeeping								
Personnel services	16,855	-	16,855	-	-	-	-	
Materials and supplies	1,841	-	1,841	-	-	-	-	
Activities								
Personnel services	19,136	-	6,016	7,088	-	6,032	-	
Materials and supplies	873	-	(200)	453	-	621	-	
Dietary								
Personnel services	80,152	-	24,278	24,262	-	31,612	-	
Materials and supplies	41,636	-	13,737	11,684	-	16,215	-	
Social services								
Personnel services	5,823	-	5,823	-	-	-	-	
Materials and supplies	138	-	138	-	-	-	-	
Depreciation	34,596	-	7,493	4,731	-	2,168	20,204	
Amortization	29,762	-	-	29,762	-	31,574	-	(31,574)
Total Expenditures	1,178,233	52,955	546,565	252,818	57,602	291,944	40,328	
Excess (deficiency) of revenues over expenditures	(2,524)	36,299	(13,086)	1,937	2,629	(54,034)	23,731	
Other Financing Sources (Uses)								
Transfers in	170,000	-	-	-	-	170,000	-	
Transfers out	(170,000)	(170,000)	-	-	-	-	-	
Total Other Financing Sources (Uses)	-	(170,000)	-	-	-	170,000	-	
Changes in Net Position	(\$2,524)	(\$133,701)	(\$13,086)	\$1,937	\$2,629	\$115,966	\$23,731	

Clatsop Care Health District
Statement of Revenues, Expenditures, and Changes in Net Position
For the Three Months Ended September 30, 2024

	CONSOLIDATED	DISTRICT	CCC	CCMC	IHC	CRV	ILC	ELIMINATIONS
Revenues								
Charges for services								
Medicare A	\$422,312	\$0	\$422,312	\$0	\$0	\$0	\$0	
Medicare B	5,008	-	5,008	-	-	-	-	
Medicare C	-	-	-	-	-	-	-	
Private	1,236,744	-	197,460	560,847	45,442	432,995	-	
Medicaid	1,525,347	-	1,067,027	140,644	56,780	260,896	-	
Elderplace	159,106	-	-	74,904	28,157	56,044	-	
Veterans Affairs	66,161	-	-	-	66,161	-	-	
Oregon Project Independence	6,428	-	-	-	6,428	-	-	
Taxes								
Property Taxes	10,198	10,198	-	-	-	-	-	
Local Option Taxes	14,169	14,169	-	-	-	-	-	
Timber Taxes	181,587	181,587	-	-	-	-	-	
Community SIP Fund/Other	3,533	3,533	-	-	-	-	-	
Rent Revenue	-	-	-	-	-	-	112,626	(112,626)
ERTC/Provider Relief Funds	-	-	-	-	-	-	-	
Investment income	74,041	73,801	7	-	-	2	53,659	(53,428)
Donations	-	-	-	-	-	-	-	
Miscellaneous revenue	116	-	7	-	-	108	-	
Total Revenues	3,704,749	283,288	1,691,821	776,395	202,967	750,046	166,285	
Expenditures								
Health services								
Personnel services	1,129,141	-	446,371	245,094	158,027	279,648	-	
Temp Agency - Health Svcs	264,562	-	246,892	-	-	17,671	-	
Materials and supplies	352,927	-	317,490	9,255	16,982	9,200	-	
Therapy								
Materials and supplies	81,391	-	81,391	-	-	-	-	
Administration								
Personnel services	73,304	73,304	-	-	-	-	-	
Materials and supplies	79,214	79,214	-	-	-	-	-	
Facility administration								
Personnel services	173,123	-	81,715	43,152	-	48,256	-	
Materials and supplies	395,934	-	97,711	121,968	2,510	166,527	25,122	(17,904)
Management Fee	205,266	-	101,508	46,584	12,178	44,996	-	
Management Travel	4,528	-	2,033	275	-	2,220	-	
Debt Service	115,249	-	-	79,855	-	53,428	35,393	(53,428)
Capital outlay	-	-	-	-	-	-	-	
Maintenance Services								
Personnel services	75,518	-	22,424	20,191	-	32,903	-	
Materials and supplies	72,973	-	30,288	9,467	-	33,218	-	
Laundry/housekeeping								
Personnel services	50,729	-	50,729	-	-	-	-	
Materials and supplies	6,358	-	6,358	-	-	-	-	
Activities								
Personnel services	54,640	-	17,780	19,394	-	17,466	-	
Materials and supplies	3,789	-	(68)	1,964	-	1,893	-	
Dietary								
Personnel services	267,621	-	85,126	71,754	-	110,741	-	
Materials and supplies	120,306	-	37,799	31,236	-	51,272	-	
Social services								
Personnel services	17,654	-	17,654	-	-	-	-	
Materials and supplies	138	-	138	-	-	-	-	
Depreciation	103,784	-	22,481	14,191	-	6,500	60,612	
Amortization	89,286	-	-	89,286	-	94,722	-	(94,722)
Total Expenditures	3,737,435	152,518	1,665,819	803,666	189,697	970,662	121,127	
Excess (deficiency) of revenues over expenditures	(32,686)	130,770	26,003	(27,271)	13,270	(220,616)	45,158	
Other Financing Sources (Uses)								
Transfers in	345,788	-	175,788	-	-	170,000	-	
Transfers out	(345,788)	(345,788)	-	-	-	-	-	
Total Other Financing Sources (Uses)	-	(345,788)	175,788	-	-	170,000	-	
Changes in Net Position	(\$32,686)	(\$215,019)	\$201,791	(\$27,271)	\$13,270	(\$50,616)	\$45,158	

Clatsop Care Health District
Statement of Net Position
As of September 30, 2024

	CONSOLIDATED	DISTRICT	CCC	CCMC	IHC	CRV	IIC	ELIMINATIONS
CURRENT ASSETS								
Cash and cash equivalents	\$5,768,010	\$5,396,779	\$85,875	\$80,364	\$15,237	\$30,577	\$159,178	
Restricted funds held in escrow	257,124						257,124	
Receivables:								
Resident receivables,	1,063,620		745,870	68,428	101,636	147,686		
uncollectible amounts	net							
Tax revenue	147,000	147,000						
Other receivables	27,437		28,009	(1,268)	660	36	7,439,106	(7,439,106)
Resident funds held in trust	4,739		550	2,555		1,634		
Due from other funds	-	-	4,523,454	-	-	-	-	(4,523,454)
Prepaid expenses	68,598	42,371					26,228	
Total current assets	7,336,528	5,586,150	5,383,759	150,080	117,533	179,932	7,881,635	
LONG TERM ASSETS								
Restricted funds held in escrow	151,234							151,234
CAPITAL ASSETS								
Capital assets not being depreciated:								
Land	259,150		40,150				219,000	
Construction in progress	594,621	51,609	326,838		9,714	206,461		
Capital assets, net of accumulated depreciation:								
Land improvements	117,487		106,061	44			11,382	
Buildings	3,031,301		362,370				2,668,931	
Building improvements	2,078,536		345,576	102,307		70,238	1,560,415	
Moveable equipment	163,611		57,423	59,927		46,261		
Vehicle	137,354		(0)	137,355				
Total capital assets, net	6,382,062	51,609	1,238,418	309,346	-	322,960	4,459,729	
Property under capital lease, accumulated amortization	net of 5,803,620			5,803,620		7,072,600		(7,072,600)
Total Assets	<u>\$19,673,444</u>	<u>\$5,637,759</u>	<u>\$6,622,177</u>	<u>\$6,263,045</u>	<u>\$117,533</u>	<u>\$7,575,492</u>	<u>\$12,492,598</u>	

RESOLUTION ADOPTING APPROPRIATIONS 2024-2025

September 2024	BUDGET		ACTUAL		VARIANCE - Over (Under)	
	SEPTEMBER	YEAR TO DATE	MONTH	YEAR TO DATE	MONTH	YEAR TO DATE
CLATSOP CARE HEALTH DISTRICT GENERAL FUND						
PERSONNEL SERVICES	\$19,538	\$58,883	\$23,528	\$73,304	\$3,990	\$14,421
MATERIALS AND SERVICES	\$19,250	\$57,749	\$29,427	\$79,214	\$10,178	\$21,465
CAPITAL OUTLAY	\$62,500	\$187,500	\$12,074	\$41,334	(\$50,426)	(\$146,166)
CONTINGENCY	\$49,410	\$148,230	\$0	\$0	(\$49,410)	(\$148,230)
TOTAL	\$150,697	\$452,362	\$65,029	\$193,852	(\$85,668)	(\$258,510)
CLATSOP CARE HEALTH AND REHABILITATION CENTER						
PERSONNEL SERVICES	\$247,463	\$757,087	\$297,799	\$968,690	\$50,336	\$211,603
MATERIALS AND SERVICES	\$215,462	\$651,713	\$241,272	\$674,648	\$25,810	\$22,934
CAPITAL OUTLAY	\$0	\$0	\$35,857	\$57,574	\$35,857	\$57,574
CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$462,925	\$1,408,800	\$574,929	\$1,700,912	\$112,003	\$292,112
CLATSOP CARE RETIREMENT VILLAGE, LLC						
PERSONNEL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
MATERIALS AND SERVICES	\$7,600	\$22,499	\$8,366	\$25,122	\$766	\$2,622
CAPITAL OUTLAY	\$9,000	\$27,000	\$17,266	\$198,073	\$8,266	\$171,073
DEBT SERVICE	\$28,186	\$84,558	\$28,147	\$84,441	(\$39)	(\$117)
TOTAL	\$44,786	\$134,058	\$53,779	\$307,636	\$8,993	\$173,579
CLATSOP CARE IN-HOME SERVICES						
PERSONNEL SERVICES	\$46,006	\$138,106	\$49,295	\$158,027	\$3,289	\$19,921
MATERIALS AND SERVICES	\$9,919	\$29,758	\$8,307	\$31,670	(\$1,612)	\$1,912
TOTAL	\$55,925	\$167,864	\$57,602	\$189,697	\$1,677	\$21,833
CLATSOP CARE RETIREMENT VILLAGE						
PERSONNEL SERVICES	\$167,642	\$498,665	\$152,740	\$506,685	(\$14,902)	\$8,020
MATERIALS AND SERVICES	\$99,194	\$295,524	\$87,712	\$291,423	(\$11,481)	(\$4,101)
TOTAL	\$266,836	\$794,188	\$240,452	\$798,108	(\$26,384)	\$3,920
CLATSOP CARE MEMORY COMMUNITY						
PERSONNEL SERVICES	\$132,377	\$403,385	\$133,032	\$399,585	\$656	(\$3,800)
MATERIALS AND SERVICES	\$44,990	\$136,581	\$58,749	\$220,748	\$13,760	\$84,167
CAPITAL OUTLAY	\$0	\$0	\$0	\$4,680	\$0	\$4,680
DEBT SERVICE	\$26,270	\$78,810	\$44,839	\$134,518	\$18,569	\$55,708
TOTAL	\$203,636	\$618,777	\$236,621	\$759,532	\$32,984	\$140,755
GRAND TOTAL YTD	\$1,184,805	\$3,576,049	\$1,228,412	\$3,949,737	\$43,607	\$373,688
TOTAL UNAPPROPRIATED RESERVE AMOUNTS						
DISTRICT TOTAL						

REVENUES

	BUDGET		ACTUAL		VARIANCE - Over (Under)		TOTAL ANNUAL BUDGET
	SEPTEMBER	YEAR TO DATE	MONTH	YEAR TO DATE	MONTH	YEAR TO DATE	
Charges for Services	\$1,092,945	\$3,284,595	\$1,086,357	\$3,421,105	(\$6,588)	\$136,510	\$13,274,810
Taxes	\$172,754	\$518,262	\$66,032	\$209,487	(\$106,721)	(\$308,775)	\$2,073,047
Other Funds			\$0	\$0	\$0	\$0	
Investment Income	\$16,717	\$50,150	\$23,305	\$74,041	\$6,588	\$23,891	\$200,600
Miscellaneous Income	\$0	\$0	\$15	\$116	\$15	\$116	\$0
	\$1,282,416	\$3,853,007	\$1,175,709	\$3,704,749	(\$106,707)	(\$148,257)	\$15,548,457

Clatsop Care Health District (CCC)
Local Option Property Tax Levy Revenue
Cumulative through 8/31/24

Last Revised: 9/23/24

FY2025 Receipts by Month	
Date	Amount
07/31/24	\$6,629.13
08/31/24	\$4,564.03
09/30/24	\$2,975.93

Total Current FYTD **\$14,169.09**

FY2019	\$568,108.62
FY2020	\$579,372.99
FY2021	\$651,146.07
FY2022	\$668,429.23
FY2023	\$699,581.88
FY2024	\$812,187.65

Cumulative Funds **\$3,992,995.53**

Funds Summary - Cumulative:

Funds Received	\$3,992,995.53
Funds Spent	(\$2,479,661.26)
CRV LLC Credit*	\$290,009.40
Remaining Available	\$1,803,343.67

*Reimbursement for CRV Siding Project from HUD Cash Reserves (received 04/21; 08/21 6/22)

*Reimbursement for CRV Elevator from HUD Cash Reserves (received 10/23)

**Clatsop Care Health District (CCC)
Local Option Property Tax Levy Spend
Summary by Project
Cumulative through 8/31/24**

Row Labels	Sum of Debit (Credit)	Completed	Estimated/ Actual Completion Date
CCC AED Stations	\$3,641.98	Y	12/31/19
CCC New Slings (Equip Refresh)	\$4,080.54	Y	08/31/19
CCC Nurse Call Computer	\$9,812.00	Y	05/31/22
CCC Nurse Call System	\$22,927.00	Y	05/31/22
CCC Reclining Shower Chairs	\$2,608.41	Y	02/29/20
CCC Volaro Lifts	\$24,899.39	Y	04/30/20
CCC Wireless Access Points	\$917.72	Y	07/31/20
CCMC Common Area Furniture	\$24,994.30	Y	12/31/20
CCMC Fire Alarm Repair	\$8,309.31	Y	05/31/22
CCMC Wireless Access Points Upgrade	\$2,002.00	Y	05/31/22
CMCC Fuel for New Tank	\$689.16	Y	04/30/20
CMCC Fuel Tank	\$28,158.42	Y	04/30/20
CMCC Hoyer	\$6,488.95	Y	06/30/22
CRV Porte Cochere	\$249,462.54	Y	06/15/21
CRV Porte Cochere-Expense	\$289.80	Y	08/30/20
CRV Siding Project	\$643,275.00	Y	04/30/20
CRV Wireless Access Points	\$21,825.00	Y	05/31/20
CRV/CCC Phone System	\$23,266.50	Y	05/31/20
Email Cloud Conversion	\$5,906.25	Y	05/31/22
Matrixcare eMAR Upgrade	\$52,504.91	Y	08/31/20
New Bus for CCC	\$65,378.23	Y	07/31/19
OneBeat CPR	\$3,349.00	Y	04/30/20
CRV Elevator Replacement	\$304,400.00	Y	03/08/23
CCMC Computer Server	\$10,216.64	Y	09/30/22
CRV Computer Server	\$10,216.64	Y	09/30/22
Radiant Heaters	\$32,250.00	Y	01/07/23
Vista Pointe Development Phase 1	\$6,500.00	Y	05/31/23
Bladder Scanner	\$6,560.00	Y	06/12/23
Pre-Construction Fit Test	\$8,431.25	Y	02/08/23
Vista Pointe Development Phase 2	\$283,272.28	TBD	2023-10
Fire Panel	\$17,025.00	Y	11/30/23
Generator Move	\$66,929.20	Y	2023-16
Bariatric Beds	\$6,366.90	Y	2024-03
CRV Oven	\$15,984.00	Y	2024-05
Domain Controller	\$4,275.00	Y	06/30/24
WI Cooler	\$8,063.89	Y	11/01/23
Backflow	\$12,905.00	Y	2024-06
Water Heater	\$9,720.00	Y	09/01/23
Bus	\$158,245.76	Y	09/25/23
Furniture - Patio-Dining	\$25,000.00	Y	2024-07
Laundry Room	\$31,654.22	TBD	2024-10
Leak Repairs	\$3,585.94	Y	2024-15
Fire System Repair	\$2,519.14	TBD	
Condenser-Evaporator WI Cooler	\$27,482.04	Y	07/31/04
Wetland Celineation	\$16,180.80	TBD	2025-3
Roof	\$170,000.00	TBD	2025-1
Roof Exhaust Fans	\$3,278.75	Y	09/30/24
Roof HVAC Unit	\$8,191.63	TBD	2025-10
Sit to Stand Lifts	\$13,017.26	Y	2025-11
Sign-Memory Care	\$12,603.51	Y	09/09/24
Sign-Memory Care	\$12,603.51	Y	2024-19
Sign-Memory Care	\$12,603.51	Y	2025-6
Grand Total	\$2,479,661.26		

Resolution No. 2024-15

May 9, 2024 Resolution to proceed with P & L Johnson as well as Osburn Plu room into compliance.

Whereas, the laundry room does not have separation between a "clean" side

Whereas, P & L Johnson will extend the Dryer Vents for \$3,260;

Whereas, Osburn Plumbing will switch out the sinks, etc for \$7,150.

Now, therefore be it resolved to proceed with the above bids to put our laund with the State.

Resolution No. 2025-1

July 11, 2024 2025-1 Resolution to approve the replacement of the roof

Whereas, The Board of Directors would like to approve the replacement Retirement Village;

Whereas, the Board of Directors would like to approve the TPO membra units on the roof which will require a crane to lift these units;

Whereas, the Board of Directors would like to approve the proposal from the work of replacing the roof;

Whereas, the total approved on this proposal will be not to exceed \$577,

Be it therefore resolved that the Clatsop Care Center Health District Boar authorizes Mark Remley, CEO to execute the contract.

July 11, 2024 2025-3 Resolution to approve the proposal to replace the the walk-in at Clatsop Retirement Village.

Whereas, The Board of Directors would like to approve the proposal for stated;

Whereas, the Board of Directors has reviewed the proposal and underst condenser and evaporator at Clatsop Retirement Village;

Whereas, the Board of Directors approves the proposal amount of \$10,0

Resolution No. 2024-19

June 6, 2024 Resolution to purchase new lifts as presented for Clatsop Care Center.

Whereas, the care center has lifts that are in need of being replaced;

Whereas, this will provide for two sit to stand lifts, three slings, and two batteries with chargers;

Whereas, the total cost is not to exceed \$11,500 and will be purchased directly through Volaro.

Now, therefore be it resolved to proceed with the above bids to replace our sit to stand lifts.

For CRV:

1. Please move both Evans Plumbing Invoices to levy. 6/6 was for Water heater r
2. For PSI, for levy as well. This is for the fire system repair (old panel). We will se for additional replacement/repair.
3. Regarding P & L Johnson, please move all but the 6/18 invoice. We will use th Fan and Exhaust repair of the big HVAC unit and the walk in cooler. We will alt

