

**CLATSOP CARE HEALTH DISTRICT
BOARD OF DIRECTOR'S MEETING
July 11th, 2024
Regular Meeting Minutes**

I. CALL TO ORDER

Linda Crandell called the meeting to order at 12:00pm at Clatsop Retirement Village in Astoria, Oregon.

A. Roll Call: Present = P Excused = E Absent = A

Board Members		Management & Staff	
Linda Crandell	P	Mark Remley Aidan Health Services (via zoom)	P
Chuck Meyer	P	Nicole Easley, Aidan Health Services	P
Megan Lampson	P	Jennifer Woolley, Aidan Health Services	P
Mike Aho	P	Kendra Webb, Administrator CCHR	E
Paul Radu	E	Ann Rubino, Administrator CRV	P
Mary Nauha	E	Hannah Ross, Administrator CCMC	P
Christian Honl	E	Debi Martin, Director IHC	P
		Mike Kerwin, IT	P
		Michael Martin, Marketing	P
		Melissa Schacher, Billing Specialist	P
		Stacey Dempsey, HR	P
Members of the Public via Zoom		Members of the Public	
Lee (Architect Team)	P	Tom. CRV Resident	P
Jacob Anderson (Architect)	P	Kristine Kansteiner	P
John van Staveren, Pacific Habitat	P	Kathryn "Chinery" Lutkin	P
Don Harris	P		

II. CONSENT AGENDA

A. Agenda approval.

Chuck Meyer made a motion to approve the agenda. Mike Aho seconded. Motion carries.

B. Approval of the June 6th, 2024, regular meeting minutes. Mike Aho made a motion to approve the minutes. Megan Lampson seconded the motion. Motion carried.

III. PUBLIC COMMENT This is an opportunity for anyone to give a 3-minute presentation about any item on the agenda OR any topic of board concern that is not on the agenda.

Tom/CRV Resident shared with the board that the residents of CRV are extremely pleased with the appointment of Ann Rubino as Administrator. She is doing an excellent job and really listens to the residents of CRV. There were twenty-nine in attendance at the last resident council meeting.

IV. CLATSOP CARE CENTER BUILDING UPDATE – DON HARRIS

Don Harris introduced John van Staveren, Pacific Habitat to talk about the wetlands mitigation.

John van Staveren stated that he attended a meeting on 7/10/24 with the Dept. of State Lands and US Corp of Engineers. This meeting precludes the August meeting that was discussed at the June board meeting. Consensus was that we will meet some resistance when our application is submitted for approval to develop the proposed CRV site. The type of wetlands mitigation is more valuable than what we had previously discussed due to the lower-than-expected line of tide.

Mike Aho asked John van Staveren how he feels about the feedback received at the meeting. John replied that it is going to be difficult and push back will be expected. We may be asked to consider additional sites outside of the CRV site and the Tractor Supply site in Warrenton.

Jacob Anderson added that the feedback on the floor plan was to move more non-resident rooms to the second floor, cut back on parking, and reduce the use of wetlands as much as possible.

Mike Aho requested to continue with a weekly meeting for all involved to continue to strategize and prepare for the application submission.

John van Staveren stated that his previous experience will assist us in the preparation for submitting an application that is prepared for the process.

Mark Remley asked the panel if we will have to reduce the size of the planned building. Jacob Anderson stated to Mark Remley that he will send him a list of building plan adjustments to consider.

Mark Remley asked the panel if there were any other consultants that we should bring on board. John van Staveren replied that the panel we have is solid, that a Land Use Attorney well versed in wetlands mitigation might be considered to review the application.

Don Harris and Jacob Anderson presented on screen an analysis of the Pros/Cons of each potential building site. There was a brief discussion of the pros/cons presented.

V. ADMINISTRATION REPORTS

- A. Nicole Easley, on behalf of Kendra Webb provided an update on Clatsop Care Health and Rehabilitation. Please see her report for details.

Kendra Webb commented that the census is 33 today. The elevator repair at the facility will be extensive. We will need to get a bid for repair and/or replacement. The new mandated staffing rule will be effective in August. This has to do with the documenting process for staffing. The state of OR is changing their 30-mile rule for use of (billing) swing beds. Agency use is up. CCC is trying to offset this cost by admitting other payor types.

- B. Ann Rubino provided an update on Clatsop Retirement Village. Please see her report for details.

Ann Rubino commented that she is working on the census and the budget. There are five projected move-ins scheduled for July/August. Mike Aho asked Ann about the fire panel. Ann stated it was inspected and a bid arrived. Linda Crandell asked if the ABST is a valuable tool. Ann said that it has been. Mike Aho commented that the facility looks exceptionally good. Linda Crandell stated it is still on the agenda to modernize and remodel CRV.

- C. Hannah Ross provided an update on Clatsop Care Memory Community. Please see her report for details.

Hannah Ross commented that the census is 32. She has not ordered the new tub yet. The laundry area makeover is complete.

- D. Debi Martin provided an update on In-Home Care. Please see her report for details.

Debi did not have anything in addition to her report. Mike Aho asked if the marketing ads were working. Mike Martin said yes, they were. In Home received five leads from radio and print ads. It was discussed about possibly offering a volume discount at a later date for clients using higher hours of care each week. Not fiscally possible right now.

- E. Michael Martin provided an update for marketing. Please see his report for details.

Michael Martin commented CCMC has their bus back and the new wrap looks really good. We have received the new brochures for In Home.

- F. Mark Remley provided an update on Clatsop Care Health District. Please see his report for details.

Mark Remley commented that he had no additions to his report. The ABST training is a lot and will be a continuing work in progress.

- G. Mark Remley Financial report. Please see his report for details.

In Home care and CCC both had the highest set of revenues to date. Applauds census being up to make that happen. CRV census is good. Agency and the HVAC and Fire System expenses both hit the June books. CCMC census is back to capacity with very few unexpected expenses.

VI. BOARD OF DIRECTORS - ACTION ITEMS

- A. Resolution #2025-1: Roof Bids

Mark Remley reviewed the two roof bids. One from Columbia Roofing and the other from Beeler Construction. Columbia Roofing would not remove the HVAC units when replacing the roof. Beeler Construction would because they feel that we live in an above average rainy area. Mark felt that Beeler Construction was a better choice, having given better customer service, a better description of the work to be done, and he is confident in the company. Mike Aho made a motion to approve Beeler Construction's bid for replacing the roof at CRV. Seconded by Chuck Meyer. All say aye via roll call voting. Motion carried. Chuck Meyer asked when the work would be completed. Mark replied that it will be this year.

- B. Resolution #2025-2: Foundation Board Member Recommendations

Linda Crandell stated that two people had applied to be on the Foundation Board. Both applicants are present at this meeting. Please present yourselves to the board. Kristina Kansteiner gave her history. Application attached to this packet. Kathryn Lutkin presented herself. Application attached to this packet. The motion was made to approve the two applicants as members of the Foundation Board by Mike Aho. Seconded by Chuck Meyer. All say aye via roll call voting. Motion carried.

- C. Resolution #2025-3: Condenser Unit Replacement at CRV

Mark Remley to the board. The bid before you from P&L Johnson is for the walk-in cooler here at CRV. This repair is already in progress as it was not an item that could wait. Linda Crandell asked for a motion. Mike Aho stated so moved. Seconded by Megan Lampson. All say aye via roll call voting. Motion carried.

- D. Resolution #2025-4: Fire Panel Repair at CRV

Mark Remley presented a bid for the Fire Panel at CRV to be repaired. Mike Aho asked if it was working at all? Ann Rubino replied that it is limping along. Funded by Levi Funds. Linda Crandell asked for a motion to approve the Fire Panel repair bid. Chuck Meyer stated so moved. Seconded by Megan Lampson. All say aye via roll call voting. Motion carried.

VII. GENERAL DISCUSSION

A. Foundation

Mike Martin requested to be on the next agenda to present additional board member recommendations. He has two to present and needs one additional member after that then they can assign officers.

B. QAPI

Megan Lampson shared that CCC continues to have staffing challenges. The DNS and Administrator are using a new tool for admissions. Cleanliness and quality of food continue to be areas of concern. July 1st a new nursing assistant class started. All staff meeting attendance continues to be monitored and improved per state requirements. There were a couple of covid cases in the building and it did not spread. Maintenance needs to maintain their deep clean schedule and the elevator is an ongoing concern. The activities director is doing well.

VIII. BOARD NOTATIONS CLOSING COMMENTS

Megan Lampson commented that building our teams in the health district improves our strength in the community.

Mike Aho asked how the new credit card bill paying implementation has gone for the residents of the district. Melissa Schacher replied that it went well. Mike asked Mark Remley if we are sending out customer surveys. Mark replied that he can send them out. Mike finished by saying that it is good to hear positive feedback from the residents at CRV and that Ann is doing an excellent job.

Linda Crandell thanked Mike Aho and Megan Lampson for all their time and work for the district. Linda thanked Mark Remley for his work on the building project.

IX. ADJOURNMENT

Linda Crandell asked for a motion to adjourn the meeting. Chuck Meyer made a motion to adjourn. Linda stated the meeting adjourned. The meeting adjourned at 1:25PM.

Signature

Date

Minutes recorded by Stacey Dempsey

Clatsop Care Center August 2024

Census: At the time of this writing our census is currently 33/41.

Medicare: 6 Medicaid: 20 Private Pay: 7

Average Daily Census for July was increased again to 32.8 on a budget of 31. The team is continuing to review referrals daily at our morning meeting.

Staffing: At this time of writing our current needs are 2 day nurses, 2 NOC nurses, 6 FT CNA's. We are slowly decreasing agency use with the new students coming through the class that just concluded we are hopeful they all stay after their training. We are also in discussion to hire 2 agency CNAs directly.

The College is currently holding their clinicals at the Care Center and some of the students have expressed interest in onboarding directly!

Building Updates:

Relays were replaced in elevator 3 and unfortunately this did not correct the issue. Vendors are arriving to give us estimates on what our options are and how to proceed. Staff have been encouraged to take the stairs when able to minimize use on elevator 2 as it is getting a lot more use due to elevator 3 being out of order. We are working to admit accordingly to different rooms as the elevator that can accommodate the larger beds is out of order and we cannot move beds from floor to floor as needed at this time.

Community Life: We have recently hired a new Activity Assistant and we are excited to add more outdoor outings. We have also hired a new Staffing Coordinator/Front Office attendant and so far everyone is enjoying her. Mike has arranged for us to attend the upcoming Astoria parade and the other buildings will be joining as well! The residents are planning on coming to the parade and are excited to enjoy the parade and watch us come through.

Respectfully,
Kendra Webb

Clatsop Retirement Village August 8th, 2024, Board Report

Current Census: 53 residents. 26 PP & 27 MCD

Average daily census for June: 56.6 - 31 PP and 25.6 MCD.

Admissions/Discharges: We had no move-ins for the month of June and one move out due to death. In July, we had 3 move ins and 6 move-outs. We had 3 deaths, 1 moved to MC, 1 to the Care Center and one moved with family. Five of the discharges were PP. We are working on 6 hot leads for August and September move ins.

Marketing/Census: We have started weekly marketing meetings with Michael Martin. We have started some partnership building projects. Our first will be a lunch box/water bottle donation for the school kids. We are signing up to host Business after Hours with the Chamber of Commerce. We will be using our Social media pages to promote resident testimonials. We are taking residents on the bus to the Regatta Parade. We are planning a First Responder appreciation luncheon in October. Michael is involved with the Senior Center and we will be offering to partner with them to provide dessert for their monthly luncheon. We are also planning a Reading with Seniors program with the school. We have ordered a new sandwich board for curb side advertising. Michael is delivering and picking up our 90 day physician orders and leaving cards and brochures. We will be hosting our annual Halloween Trick or Treating.

Our new points system and rates went out in our July billing with minimal concerns from family and residents.

Operations/Staffing: CRV hired a total of 9 caregivers and 1 team lead and a dietary aid. We have a total of 41 staff members. We are currently hiring a FT housekeeper and still looking for an RCC. We have no agency in the building as of July 1!! We are currently working with dietary to restructure hours and expenditures.

Healthcare: We are still working on care plans to stay current. We are prepping for our survey, which is due anytime. Our residents that passed were heavy care and with their passing took a lot of points. No COVID or flu in the community. Attached please find the current Pinnacle survey.

Maintenance: We have had several maintenance expenses this past month. The walk-in cooler needed the condenser and evaporator replaced . We had to fix the fire door in the kitchen and replaced the duct detector. We had issues with one of our HVAC's. We had a major leak in one of our walls that required fixing. We had the carpets cleaned and we ordered flooring for the foyer which will be installed August 15th. The fire panel repair is pending due to parts being ordered.

Respectfully,

Ann Rubino

Clatsop Care Memory Community
Board Report
August 8, 2024

Census 32

- 23 private pay and 9 Medicaid on a budget of 19 PP and 11 Medicaid.
- ADC in July 31.9 on a budget of 30.
- Two on Hospice.

Staffing and Training

- Thirty-seven total staff.
- August 29th All Staff Meeting will be going over HIPPA and medication management.
- Fire drill done this month on swing shift.
- All staff will be getting CCHD t-shirts this month as a show of appreciation / marketing for all their hard work.

State Survey

- Compliance date of June 3rd. Now waiting for Survey to return.

Operations/Life Enrichment Programming

- The fishing trip to Cullaby Lake was postponed.
- More volunteers are coming in. They are playing music, doing one on ones, bringing in pets for residents to meet or helping with the planned activities.
- Residents made personal pizzas last month and painted sand dollars.
- Bus rides are still happening five days a week and remain a favorite activity.
- REGATA Parade on the 10th with residents blowing bubbles and staff handing out candy.
- Pinnacle Survey, see attached.

Covid-19 Update

- Monthly reporting of vaccination status starting on the second Monday of the month is required.
- Covid-19 vaccine 2024-2025 still working with Fred Meyer, Consonus and CMH. Whoever can get it here first.

Special Projects

- Bathtub room remodel for new bathtub with 90 second fill and safety belt feature.
- The generator is being hooked up to the center furnace this month.
- Laundry rooms are getting the finishing touches. Are functional and have a clean and dirty sides.

**The average length of stay for CCMC since opening is 1.58 years. We have two residents that have been here seven+ years. When we add them in that number increases to 1.76 years average length of stay.

Respectfully,

Clatsop Care Memory Community
Board Report
August 8, 2024

Hannah Ross

Board Report

Clatsop Care in Home Services

Report for July 2024

Clients: At the time of this report, we have a census of 53 clients.

This census reflects active clients. We have 3 clients that are on an *as needed* basis. We are not providing medication services to any clients currently.

Payors: Twelve of these clients are VA contract. We have four clients through the Providence Elderplace program, sixteen of our clients are Medicaid, and the remaining twenty clients are private pay. We had one client on OPI, but she qualified for more hours and was transferred to Medicaid. We currently have one client on Long Term insurance.

Location: of our current active clients 23 are in Astoria, sixteen are in Seaside/Gearhart area, 11 are in Warrenton/Hammond area. We have one client in Knappa/Svenson area. We have two clients in Cannon Beach. Currently we have no clients in Westport.

Employees: We currently have 26 employees, including myself. 13 of these caregivers are full-time. The rest are, by choice, part time with up to 20-25 hours per week. I still have one full time caregiver on maternity leave and I have one part time caregiver off due to knee surgery. I have one part time caregiver off due to a non work-related injury.

Accidents/Incidents: We have had no injuries or accidents.

General: Service hours provided for July totaled 1930. We had two full-time caregivers come down with COVID so that affected our service hours a little. They both recovered nicely and are back to work. Satisfaction surveys went out to all clients with the July billing. I will have some results from that by the next Board meeting.

Jessica and I attended the OHCA In-Home Care Conference. We came back with a lot of tools to prepare for survey and got to speak directly with surveyors about current trends. We also received a lot of information on continuing education for both caregivers and supervisors. We also received new information on the background process changes for In-Home Care through Orchards. It was nice to also be able to network and meet other IHC agency administrators and staff.

Respectfully,
Debi Martin

CLATSOP IN-HOME CARE HOURS

		Avg. Hours/Client				Avg. Hours/Client
July 2024	1,930.00	36.41		July 2023	1490.5	
August 2024				August 2023	1535	
September 2024				September 2023	1390.5	
October 2024				October 2023	1429.25	
November 2024				November 2023	1429.28	27.49
December 2024				December 2023	1334.33	27.23
January 2024				January 2024	1432.22	27.54
February 2024				February 2024	1365	25.75
March 2024				March 2024	1406.19	23.83
April 2024				April 2024	1582.49	27.28
May 2024				May 2024	1698.05	32.65
June 2024				June 2024	1618.32	28.89

Clatsop Care Health District Board Report

Marketing and Communications Update

Mike Martin

July 24, 2024 (for August 2024 board meeting)

Department of Forestry Habitat Conservation (HCP) Timber Tax Update

No new updates.

Foundation

Kristina Kansteiner and Chinery Lutkin were accepted by the district board meeting in July. We are now ready to present to the District Board Jasmine Sleutel, Clatsop Care Memory Community’s Resident Care Coordinator, has expressed interest in being the employee representative for the Foundation Board. We have a new candidate, Isabel Dunn, Community Builder with Astoria-Warrenton Chamber of Commerce. Both Jasmine and Isabel have met with Mary and the other board members. Chuck Meyer has requested to resign from the Foundation committee.

Auxiliary

The Auxiliary has allocated \$200 for Fidget Blankets for CCC residents. They have also allocated \$200 for purchasing tickets for various summer events like County Fair, Regatta, Astor Street Opry Company and other events. Our next event will be the Car Wash, Saturday, August 17th from 10am – 4pm at Clatsop Care Health & Rehabilitation. The US Coast Guard has volunteered to help with the car wash.

Recruitment

Career Site	Title	Open Date	Close Date	City	Employment	Archived	Started	Complete	Met BQ	Interview	Hired
Clatsop Care Health & Rehabilitation	Licensed Practical Nurse (LPN)	7-Jun-24	7-Jul-24	Astoria	Full Time	Archived	1	1	1	1	0
Clatsop Care Health & Rehabilitation	Registered Nurse (RN) Skilled Nursing Facility	7-Jun-24	7-Jul-24	Astoria	Full Time	Archived	0	0	0	0	0
Clatsop Care Health & Rehabilitation	Registered Nurse - Resident Care Manager	8-Jul-24	7-Jul-24	Astoria	Full Time	Archived	0	0	0	0	0
Clatsop Care Health & Rehabilitation	Registered Nurse - Resident Care Manager	15-Jul-24	14-Jul-24	Astoria	Full Time	Archived	0	0	0	0	0
Clatsop Care Health & Rehabilitation	Certified Nursing Assistant (CNA)	10-Jun-24	31-Jul-24	Astoria	Full Time	Active	19	18	18	2	0
Clatsop Care Health & Rehabilitation	Become a Certified Nursing Assistant (CNA) training program	1-Jul-24	31-Jul-24	Astoria	Other	Active	3	3	3	0	0
Clatsop Care Health & Rehabilitation	Licensed Practical Nurse (LPN)	8-Jul-24	7-Aug-24	Astoria	Full Time	Active	2	2	2	1	0
Clatsop Care Health & Rehabilitation	Activities Aide/Life Enrichment Assistant - Skilled Nursing	8-Jul-24	22-Jul-24	Astoria	Part Time	Active	13	13	13	4	1
Clatsop Care Health & Rehabilitation	Receptionist & Staffing Coordinator	8-Jul-24	18-Jul-24	Astoria	Full Time	Active	24	24	24	9	0
Clatsop Care Health & Rehabilitation	Registered Nurse (RN) Skilled Nursing Facility	8-Jul-24	7-Aug-24	Astoria	Full Time	Active	0	0	0	0	0
Clatsop Care Health District	Clatsop Cares Foundation Board Member	7-Jun-24	31-Jul-24	Astoria	Other	Active	2	2	2	0	0
Clatsop Care In Home Services	Caregivers (In-Home Care)	10-Jun-24	31-Jul-24	Astoria	Full Time	Active	34	32	32	3	1
Clatsop Care Memory Community	Dietary Aide - part time	12-Jun-24	7-Jul-24	Warrenton	Part Time	Archived	24	22	22	0	0
Clatsop Care Memory Community	Caregivers (full-time)	26-Jun-24	26-Jul-24	Warrenton	Full Time	Active	19	19	11	4	1
Clatsop Care Memory Community	Housekeeper (full-time)	8-Jul-24	21-Jul-24	Warrenton	Full Time	Active	23	23	23	3	0
Clatsop Care Retirement Village	Medication Tech (non-certified) Assisted Living	3-Jun-24	31-Jul-24	Astoria	Full Time	Active	31	31	31	0	1
Clatsop Care Retirement Village	Caregivers - Assisted Living FT PT Multiple	10-Jun-24	31-Jul-24	Astoria	Full Time	Active	20	19	19	2	0
Clatsop Care Retirement Village	Housekeeper (Part Time)	2-Jul-24	1-Aug-24	Astoria	Full Time	Active	24	24	24	1	0
Clatsop Care Retirement Village	Resident Care Coordinator	15-Jul-24	14-Aug-24	Astoria	Full Time	Active	11	11	11	0	0
Clatsop Care Retirement Village	Housekeeper	22-Jul-24	21-Aug-24	Astoria	Full Time	Active	5	5	5	0	0
							255	249	241	30	4

Other Advertising/Events

We have been continuing our In-Home focus campaign of digital display geo-targeting ads. Working on customer survey to go out in July bill cycle. New IHS brochure has been printed and we have distributed to key facilities.

We have sought alternative bids besides Red Dwarf on the CMC sign design. We have Coastline Signs ready and willing to get the project done for \$12,000.



Bus wrap project is done and it looks great.



Marketing Meeting

Stacey Dempsey, Mike Kerwin and I are working on the Paylocity and Carefeed installs which will create overall monthly and annual savings from our current multiple vendor solutions.

Events

All three facilities want to do the Grand Land Parade for the Regatta. I have entered all three buses for the parade. We will decorate the buses. Regularly attended Astoria/Warrenton Chamber Board and member meetings and events. Also attended Government Affairs, Financial sub-committees, and Leadership Circle board.

IHS Marketing Campaign

Dedicated In-Home video and display On-line campaign has served 17,544 video impressions of which 8,632 have been played to an audience of 2,143. They are playing on Facebook, Facebook Marketplace and YouTube video feeds, Instagram as well as news sites like Fox, CNN, MSNBC, gaming sites, puzzle sites and more. As a result, In Home Care is still rising in terms of traffic to our website and the number of keywords searched:

All Keywords Tracked Keywords

Top Winning Keywords

nursing home near me	23	▲ 77
consonus health	24	▲ 76
our care in home services	24	▲ 76
www.homeservices.org.in	25	▲ 75
clatsop behavioral health j...	26	▲ 74

Ranking Keywords

#	Keywords	Impressions	Clicks	Position	Position History
1	inhome care	335 ▲ 181	0 0	55 ▲ 2	

CLATSOP CARE CENTER HEALTH DISTRICT

CEO REPORT- 8/8/24

We are now a month into the new fiscal year, and are starting where we want to be overall. We have eliminated agency out of CRV which is a very big accomplishment. So thank you to all that made that possible. We did have an uptick in utilization at the care center, however, we have classes going to curb that in the coming months. That will continue to be a battle and we'll keep putting up the good fight for more consistency in our care.

The audit from Moss Adams is underway and we are furnishing them with information as quickly as we can. Tiffany has been wonderful again as we navigate through the process. With all the information requested, we may be a little behind in closing the books for July, so they may end up coming out at the meeting rather than before but will communicate if that happens.

New rules continue to come out so we have had additional training on them, including more training on the ABST. If anything changes materially in the policy we will be sure to bring that before the board. Along with the rules, I have also seen the Medicare increase federally will be 4.2%; that's the good news. The negative, from what I've read, is that they anticipate being more aggressive on fines and penalties. Again, we will see how this plays out in practice if and when this occurs.

Aidan Health Services has a new team member, Jamie Enea. With the constant changes in rules we have hired another nurse consultant to assist communities with PCC compliance, as well as adapting to the new rules. This will not be part of the nurse consulting hours, but something we felt necessary to support the buildings and help with our overall retention rates in our buildings with the nurses.

Lastly, from my Oregon Healthcare Association board retreat, what we learned is the overall reaction from the State of Oregon to a negative outcome at a building in Sandy. I can go over more details in person, however, from this we are seeing a larger number of surveyors coming into the buildings and they are staying longer. We are also seeing greater scrutiny from the Fire Marshal. We often see the ups and downs of the survey process, and ultimately we just need to always be prepared.

Respectfully submitted,

Mark Remley

Resolution No. 2025-5

August 8, 2024 2025-5 Resolution to approve the proposal to replace the whirlpool tub at Clatsop Memory Care.

Whereas, The Board of Directors would like to approve the proposal from Direct Supply as stated;

Whereas, the Board of Directors has reviewed the proposal and understands the need to replace the whirlpool tub at Clatsop Memory Care;

Whereas, the Board of Directors approves the proposal amount of \$21,210.01.

Be it therefore resolved that the Clatsop Care Center Health District Board approves this request to proceed with the above request and gives the authority to Mark Remley, Clatsop Care Center Health District CEO to proceed.

Printed Name

Title

Signature

Date

- Original Request
- Repeat Request
- FY: ____

CAPITAL/LEVY PROJECT REQUEST FORM

Funding Year: ____ 2024 ____ <input type="checkbox"/> <input checked="" type="checkbox"/> Levy Funds <input type="checkbox"/> Capital Expense <input type="checkbox"/> Replacement reserves Estimated Cost: \$40,000.00	Rank priority: <input type="checkbox"/> Low <input checked="" type="checkbox"/> Medium <input type="checkbox"/> High Date of Submittal: 8.8.2024	
Project Name: Bath tub with fast fill and belt for residents	Requires multiple bids: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Request for Proposal Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>	
Facility Name: Clatsop Care Memory Community		
Project Description Summary: (Please limit to 40 characters) The tub currently takes five minutes to fill and has no safety system to keep resident in the seat. The tub room would need to be reconfigured to fit new one.		
Department Submitting Proposal: Administration		
Requested start date: 7.30.2024	Requested completion date: 12.2024 Number of Weeks: 4 weeks	
PROJECT TYPE (please select one classification from below)		
Feasibility/Planning: <input type="checkbox"/>	Renovation: <input checked="" type="checkbox"/>	
New Construction: <input type="checkbox"/>	Code or Infrastructure Deficiency: <input type="checkbox"/>	
Interior Upgrade: <input type="checkbox"/> (includes furniture)	Exterior Upgrade: <input type="checkbox"/> (Includes landscape and lighting)	Equipment/Systems: <input checked="" type="checkbox"/>
PROJECT JUSTIFICATION		
Which one of the CCHD Goals does this project support and why? (Please explain) The tub this community currently has does not have any safety features and cannot be used for the majority of the residents in this community.		

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Please describe the benefits to CCHD of implementing this project?

Current tub does not get used due to lack of safety and residents being very uncomfortable waiting to fill. Reduced slipping hazard, less stamina required, relaxation (ease anxiety), and muscle ache relief often common in older adults.

Project Description: Describe the scope, location and business impact. For equipment/systems please include a description of benefits.

There would be no impact to business. Benefits would be skin integrity for residents would use it.

Project Justification and Consequences of not funding: Describe how this project furthers CCHD goals or supports new initiatives and the negative impact of not funding.

Quality of care provided to residents. Some have not been able to take a bath due to safety. All residents would be able to use if they wanted to and some residents prefer a bath over a shower.

PROJECT APPROVAL (please type in name, date and check box)

Administrator: Hannah Ross <input checked="" type="checkbox"/> Approved Date: 7.30.2024	Levy Committee : <input type="checkbox"/> Approved Date:
CEO: <input type="checkbox"/> Approved Date:	Board Chairperson <input type="checkbox"/> Approved Date:

Resolution No. 2025-6

August 8, 2024 2025-6 Resolution to approve the proposal to add a monument sign at Clatsop Memory Care.

Whereas, The Board of Directors would like to approve the proposal from Coastline Sign and Installation as stated;

Whereas, the Board of Directors has reviewed the proposal and understands the need to add a monument sign at Clatsop Memory Care;

Whereas, the Board of Directors approves the proposal amount of \$12,000.

Be it therefore resolved that the Clatsop Care Center Health District Board approves this request to proceed with the above request and gives the authority to Mark Remley, Clatsop Care Center Health District CEO to proceed.

Printed Name

Title

Signature

Date

Proposed sign



100 Industrial Parkway
Aberdeen Wa, 98520
360-532-8888

Job Clatsop Care
Location 2219 SE Dolphin Rd
Date 07/09/2024
Submitted By Scott Lowe

Additional Notes:
3'x6' Aluminum sign with Lexan faces
Installed with steel posts and Faux Brick
around steel posts, Artwork subject to change