

CLATSOP BOARD AGENDA
February 2, 2023
Clatsop Care Center- 12:00 PM

- I. Call to Order
 - A. Roll Call
- II. Consent Agenda
 - A. Agenda Approval
 - B. Approval of January 5, 2023 minutes.
- III. Public Comment
- IV. Clatsop Care Center Health District Audit Presentation- Marcy Boyd, Moss Adams via Zoom
- V. Administration Reports
 - A. Clatsop Care Center- Kim Sornson
 - B. Clatsop Retirement Village- Lauren Beard
 - C. Clatsop Memory Care- Hannah Ross
 - D. Clatsop Care In-Home Services- Debi Martin
 - E. Marketing- Michael Martin
 - F. CEO Report— Mark Remley
 - G. Financial Report- Mark Remley
- VI. Action Items:
- VII. Discussion:
 - A. QAPI Update
 - B. Property Update, RFP, and Timeline
 - C. Foundation
 - D. Employee Benefits
 - E. Care Center priority list
 - F. Levy Renewal
 - G. March Meeting moved from 3/2/23 to 3/9/23
- VIII. Board Member Matters-
- IX. Future Meeting Dates
 - A. Work Session Budget Mid-Year 2/16/2023
 - B. March Board Meeting 3/9/2023
- X. Adjourn

**CLATSOP CARE HEALTH DISTRICT
BOARD OF DIRECTOR'S MEETING
January 5th, 2023
Regular Meeting Minutes**

I. CALL TO ORDER

Linda Crandell called the meeting to order at 12:00pm at Clatsop Care Center.

A. Roll Call: present = P excused = E absent = A

Board Members		Management	
Linda Crandell	P	Mark Remley, Aidan Health Services	P
Mike Aho	P	Kimberly Sornson, Aidan Health Services	P
Paul Radu	P	Clarissa Barrick, Administrator CCHR	P
Mary Nauha	P	Lauren Beard, Administrator CRV	P
Melissa Watson	E	Hannah Ross, Administrator CCMC	P
Chuck Meyer	P	Debi Martin, IHC Director	P
Megan Lampson	P	Michael Martin, Marketing Director	P
		Danielle Sampson, Front Office Coordinator	P
		Other staff	
		Members of the public	

II. CONSENT AGENDA

A. Agenda approval.

Linda Crandell asked for a motion to approve the January agenda. Chuck Meyer moved to approve the agenda and Megan Lampson seconded. All said aye.

B. Approval of regular meeting minutes.

Linda Crandell asked for a motion to approve the December 8th minutes. Megan Lampson moved to approve the minutes and Mary Nauha seconded. All said aye.

III. PUBLIC COMMENT This is an opportunity for anyone to give a 3-minute presentation about any item on the agenda OR any topic of board concern that is not on the agenda.

There was no public present and no public comments submitted.

IV. ADMINISTRATION REPORTS

A. Clarissa Barrick provided an update on Clatsop Care Health and Rehabilitation. Please see her report for details.

Clarissa Barrick commented that the way the employee holiday bonuses were processed, they hit the November budget because of how the pay dates fell. That is why the financials look to be off.

Megan Lampson asked what the plan is to replace Clarissa Barrick when she leaves the care center on January 12th. Kimberly Sornson commented that there are multiple interviews set up with candidates. Until there is a replacement administrator Kimberly Sornson will be the one running the facility.

Mark Remley commented that Clarissa Barrick has done a great job running the care center especially when she became the administrator during Covid, and she will be missed by many.

Mike Aho asked what the census of the facility is as of today (1/5). Clarissa Barrick commented that currently the facility is at 29.

B. Lauren Beard provided an update on Clatsop Retirement Village. Please see her report for details.

Lauren Beard commented that the last two weeks of Covid testing have all come back negative. There are three scheduled admits for this month. The second elevator should be done within the next few weeks.

Chuck Meyer asked how the elevator repair is going. Lauren Beard commented that the repair is going well, there was a small issue recently with the other elevator that had already been fixed but they repaired it quickly.

Linda Crandell commented that it is clear that Lauren Beard is working hard to get the census up and that it is a hard job, but it doesn't go unnoticed. Kimberly Sornson commented that Michael Martin has helped immensely to increase referrals for the facility.

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- C. Hannah Ross provided an update on Clatsop Care Memory Community. Please see her report for details.

Hannah Ross commented that the census is at 28, Covid has come back into the building and the facility is almost fully staffed. There are four private rooms available, and the new nurse is doing great.

- D. Debi Martin provided an update on In Home care. Please see her report for details.

Debi Martin commented that the December hours were higher because of the ice storm and two clients having Covid.

Linda Crandell asked is there is a waiting list. Debi Martin commented that there is not.

- E. Michael Martin provided an update for marketing. Please see his report for details.

Michael Martin commented that he has the calendar set with the events that he will be participating in during 2023.

Linda Crandell asked what is taken to the events for the table. Michael Martin commented that there are always brochures, a whiteboard with job openings, swag items and other goodies. When being placed at the events we try to be by non-profit and not for profit groups. There is also videos of each facility being put together for virtual tours, that will be on the health district website and YouTube channel.

Mike Aho asked is the events that are planned for this year have already been budgeted for. Michael Martin commented that all of the events were planned based off of the last fiscal year budget and are in line with that.

Linda Crandell commented that having magnets made to have on the tables, so that way it can be handed out during the events. Michael Martin commented that is a great idea and something that can be looked into.

- F. Mark Remley provided an update on Clatsop Care Health District. Please see his report for details.

Mark Remley commented that Marcy from Moss Adams will be presenting at the February meeting via Zoom. Regarding the interior designer that was working at Clatsop Retirement Village, we are on hold with that project currently. There will be language added to the Employee Handbook regarding the new Oregon paid leave.

Linda Crandell, Mary Nauha, Paul Radu and Chuck Meyer are all up for the May 2023 election. Each person has until March to get paperwork in to be able to run for reelection.

Linda Crandell asked if those up for election are planning to run and all stated that they are considering it.

Mark Remley commented that Kara Cooper, our new Medical Director, will be on the agenda next month to introduce herself to the board. Kimberly Sornson commented that Kara was in the facility, seeing residents yesterday (1/4) and it has been a seamless transition from Dr. Duncan to Kara Cooper.

Linda Crandell asked if QAPI needs to be on the agenda for next month. Megan Lampson commented that it will be the end of January and will need to be on the agenda.

G. Mark Remley Financial report. Please see his report for details.

Mark Remley commented that Steve, the landlord for the Memory Care property, said to send the invoice for the \$7500.00 over and it will be paid. This payment was for the heaters in the bathrooms at Memory Care that were added. The lease for Memory Care also went up 1% (another \$440.00 extra for this year) January 1st. The total for bonuses in the whole district was \$151,360.00. Approximately \$90,800 hit the November budget and the remaining \$60,560 will hit the December budget. February 16th is the financial work session, where we will look at what may need to be adjusted for the remainder of the fiscal year. Linda Crandell asked if we can look at budget modifications and Mark Remley commented that the work session is where we can look at where we are and where we need to be based on the budget. We are seeing the revenues go in the right direction but if there is attrition, it can cause issues with the financials.

Mark Remley commented that currently we are working with Tiffany on the process and timeline of financials. We are looking to streamline items to her that will make the turnaround easier.

V. BOARD OF DIRECTORS - ACTION ITEMS

A. Approve Bylaws

Mary Nauha commented that there were a few Articles in the Bylaws that needed to be changed.

- Article 2 changed to include 'hereinafter called the district'.
- Article 3.2 put into effect the same standard that was passed in a measure recently that states if elected officials miss 6 meetings or 4 meetings in a row they are allowed to be removed from the board. Linda Crandell commented that with the ability to call into meetings, there is no reason to miss a meeting.
- Article 3.9 changed to defer to Robert's Rules of Order, there is a copy of this in the meeting manual.
- Article 5.6 changed to use Chairman and Vice Chairman, instead of using Secretary/Treasurer.

Mike Aho asked where do the bylaws state minimum and maximum number of board members. Linda Crandell commented that it is not in the bylaws because it is set in the state statute but that can be added to the bylaws.

Linda Crandell asked that a Resolution be made to adopt the new bylaws. Chuck Meyer moved to approve the Resolution for the new bylaws and Megan Lampson seconded the motion. Linda Crandell called for a roll call vote. Chuck Meyer voted aye, Mary Nauha voted aye, Paul Radu voted aye, Mike Aho voted aye, Megan Lampson voted aye, and Linda Crandell voted aye. The motion carried.

VI. GENERAL DISCUSSION

A. Property Update

Mark Remley commented that there have been discussions of a land lease for property in Warrenton, one by the Memory Care and one behind the Ford dealership. Currently working on an RFP for a developer and that will be sent out by the end of the month.

Chuck Meyer asked about the property by CRV that had been looked it that was from the county surplus land. Mark Remley commented that the cost to get the land prepped for building a facility would far exceed costs.

Mary Nauha asked if the hiring of a developer will happen now. Mark Remley commented that it will be around a 60-day turnaround once the RFP goes out, so looking around April or May to get a developer. Once you get the developer, they can help with finding other properties that would work, finding a contractor and helping to take us through all the pieces of building a new facility.

B. Foundation

Chuck Meyer commented that he talked to Sara Meyer about the original intent of the Foundation. The Foundation was originally started to provide scholarships and aid the facilities, it was not started to help with infrastructure.

Mary Nauha commented that the mission statement will be provided by Michael Martin and the reason that we are looking to use the Foundation to help with infrastructure is so that we are able to receive donations and other items that may be left to the district. There will be a meeting with Michael Martin next week to go over more of this. The mission statement will be brought to the next meeting.

Michael Martin spoke with Anita Schacher about the original purpose of the Foundation, and it was created to accept donations and different types of donations that may come into the district. There is a program through the Chamber of Commerce that aids in starting a board and helps you with recruiting members, this is something that will aid in building the Foundation board.

C. Employee Benefits

Mike Aho commented that there was a Zoom call with Nationwide yesterday (1/4) where we were given information on the expenses and paperwork to start the process of building our retirement package. It is looking really good and the next step is to put it all together, then bring it to the board with all of the updates. The March meeting is the timeline for presenting the information to the board.

D. Care Center Priority List

Clarissa Barrick commented that they have found a General Contractor that is starting to work on the windows. They started on the lower windows and found that when the windows were replaced last that the framework was not replaced, new windows were just placed back in, which is why the window frames are all rotting and loose. They will be back out next week to start on the other windows. As for the back parking lot Clean Sweep Parking Lot Maintenance is coming to look at it and see what needs to be done. Linda Crandell commented that it is wonderful that these priorities are being worked on.

E. Levy Renewal

Mark Remley commented that the levy renewal will be finalized and turned in at the end of the month. Michael Martin has a list of projects that have been funded by the levy that will be put up on the website so the public can see where the levy money has been used throughout the district.

Mike Aho asked if we can spend advertising money for promoting the levy renewal. Linda Crandell commented that yes it can be used for that, and we can look at putting funds towards advertising.

F. Market Study

Mark Remley commented that the Market Study was a lengthy report that showed us the market is saturated for Assisted Livings both private and Medicaid rooms. When looking at the financial side of it, assisted livings have different levels of care, varying from 1-5, where memory care is a higher flat rate. The next step is to have a Performa completed, where a section of Clatsop Retirement Village is delicensed as assisted living beds and relicensed as Resident Care Facility (RCF) beds. The RCF beds are paid at a different flat rate and are operated under different rules (i.e., no kitchenettes, lighting rules, etc.).

Paul Radu commented that doing this seems to be adding extra overhead and duplicating items. Mark Remley commented that when looking at the difference in revenue, it outweighs the costs associated with that.

Mark Remley commented that he reached out to the company that performed the market study to see if they can complete one for the skilled nursing facility and long-term care. When

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planning to build a new facility, we need to see what the market looks like for that, that way we can build a facility that will meet the needs of the community.

VII. BOARD NOTATIONS CLOSING COMMENTS

Chuck Meyer commented that he would like a list of district staff (administrators, marketing, front office managers). Mark Remley will send this out to all of the board members.

Mary Nauha commented that she had looked for the Foundation on the website and when you clicked on the 'donate' button it was a dead end. Michael Martin commented that he has fixed that problem on the website.

Paul Radu commented a thank you to Clarissa Barrick for all of her hard work and wished her the best in her future endeavors.

VIII. ADJOURNMENT

Linda Crandell entertained a motion to adjourn. The meeting was adjourned at 1:23pm.

Signature

Date

Minutes recorded by Danielle Sampson

Memo to: Mark Remley, CEO
from: Clatsop Care Center
Date: January
Re: December Board Report Narrative

In December we had an average daily census of 29 with an average skilled census of 6.2. This is the first time in over two years that the care center has had an average census above 28. We admitted 7 residents, 6 of whom were skilled and one who was long-term care. We discharged 7 residents who returned to their home or assisted living.

	GOALS	July	August	September	October	November	December
Average Census	27	26.9	26.9	27.06	26.7	27.6	29

Capacity / Vacancy

Our current census is between 28 – 31. We have the CNA staffing to meet the needs of 34 residents, however we need to bring on more nurses to care for 30 residents and above. We continue to recruit for these open nurse positions. We currently need three additional nurses to meet our next census goal of 35. We are utilizing recruiters to help fill these open positions. In the meantime we are utilizing three agency nurses to get have the staff necessary to keep our census at 30 and above.

We continue to grow a list of long-term care referrals from people in the community. With an increase in capacity, we plan to admit a higher volume of ICF referrals.

CNA Class

The CNA class finished in January with 4 students. Three of the students will be working fulltime at the Care Center, and one will be part-time. We have a goal to host another CNA class in March or April if we can hire an instructor. If we are unable to find a suitable instructor, we will work with Clatsop Community College who will be hosting a CNA class this summer. Clatsop Community College CNA students still conduct their clinical rotation at the Care Center and get to experience working with our population firsthand.

We are in the midst of a transition between administrators. I have had several interviews with individuals mainly seeking short term interim roles. We would much prefer to hire someone permanently. I do have a zoom interview this week (January 25th) with a person interested in moving to the coast, and I will interview her in person the second week of February at the building.

The staff and residents are doing well, covid-free.

Thank you,

Kim Sornson

Clatsop Retirement Village February 2nd, 2023, Board Report

Census: 56 residents. 32 PP and 24 MCD.

Admissions/Discharges: Admitted six residents in the month of January. One discharge to the Care Center for higher level of care. Admissions scheduled for February 1st, February 15th and March 1st. Resident at the Care Center for rehab will likely not return to CRV, taken off census. Continue to schedule tours, assessments, and admissions if appropriate.

Currently have 9 vacant studios and 5 one-bedroom apartments. With scheduled admissions, there will be 7 vacant studios and 4 one-bedrooms.

Operations/Staffing: Hired an Activity Assistant and Med Tech this month. There has been a large bump in applications this month. Still looking to hire two additional Med Techs and ongoing search for Caregivers. The float pool staff have been great in helping fill holes in the schedule. There have not been any bites on the RN position, Heidi's official resignation is set for March 31st. Mike Martin and Kim have been working with recruiters for this position in hopes to fill it before Heidi's departure.

Agency: No longer have agency staff in the building.

Healthcare: Covid outbreak has cleared the building. We have not had a positive resident or staff member in several weeks, therefore no longer weekly testing. Overall resident health condition stable, 5 residents receiving Hospice care also stable.

Maintenance: The elevator modernization project is complete. Both elevators are running without interruption. Residents and staff very pleased with this! Having two running elevators significantly cuts down wait time. Kone has been great to work with throughout this project.

Respectfully,

Lauren Beard, Administrator

Clatsop Care Memory Community Board Report

February 2023

Census 27

- 19 private pay and 8 Medicaid.
- Four private rooms and one shared room are open.
- Three on Hospice.
- ADC in January 27.45
- Will schedule assessments and continue to increase census.

Regulatory

- Plan of correction for survey completed July 17th. Survey came back in on 10.26. All tags but three were fixed and one added. Waiting for second resurvey.

Staffing and Training

- Thirty-four total staff.
- Two part time positions are available for day and swing currently.
- Hired one float pool caregiver to work at Memory Care.
- Float pool is still filling some holes in schedule.

Operations/Life Enrichment Programming

- Karaoke, dog biscuits and bus rides have become the favorites of the residents.
- More cooking activities are being added to calendar.
- Nadine is planning spring planting activities with resident's families that want to donate plants.
- Birds are still doing great in the lobby. They are having babies! Residents enjoy watching them.

Covid-19 Update

- All staff and visitors are screened upon entry. Staff are to wear a mask while doing cares. Visitors must wear a mask as well currently.
- January no staff or residents tested positive for Covid-19.
- Covid-19: Testing all non-fully vaccinated two times weekly while in substantial or higher county positivity rate. One time weekly for moderate county positivity rate and no testing recommended for low. No Covid is currently in the building.

Special Projects

- Animal Shelter Drive. Residents continue to make dog treats and drop off at local shelter.

Respectfully,

Hannah Ross

Administrator

Board Report
Clatsop Care in Home Services
Report for December 2022/January 2023

Clients: At the time of this report, we have a census of 55 clients. Only 4 of these clients are on an *as needed* basis. The rest are actively using our services. Of our current clients, 40 are Companion care, and 15 are at Non-certified Caregiver services level. We are not providing medications services to any clients at this time.

Three clients are VA contract. We currently have one client through the Providence Elder Place Program, 14 of our clients are Medicaid, and the remaining clients are private pay.

26 of our current clients are in Astoria, 10 are in Seaside/Gearhart area, 13 are in Warrenton/Hammond area, we have one client in Knappa/Svenson area and we have 5 clients in Cannon Beach. Currently we have no clients in Westport.

We currently have 6 clients that are receiving Hospice Services or End of Life Care .

Employees: We currently have 20 employees, including myself. Ten of these caregivers are full time. Only 2 of these full-time caregivers have chosen full benefits, the remaining have opted out. The rest are, by choice, part time with 20-25 hours per week.

Accidents/Incidents: We have had no accidents or injuries

General: Service hours provided for December totaled 1529, that is increased from November. So far this January we had several discharges to facilities , but to other areas such as Portland and out of state. Mostly because that was closer to families and such. Then we has several new clients admitted just as fast.

Our census continues to climb and I have hired another fulltime caregiver. I have several more screens coming up. I currently have no waiting list. So far, January has been business as usual. We are prepared for survey, as I am still overdue for that. I expect it anytime.

Respectfully,
Debi Martin

Marketing & Communications Board Report

01/25/23

Mike Martin, Marketing & Communications Director

Mike Martin gave a presentation at the Astoria Senior Center on 1/19/23 to members of the Center. It was well attended and a full room. Topics covered included overview of Clatsop Care Health District and its facilities and services, Auxiliary, volunteering, foundation, and tax levy updates. Had several people approach me after the meeting thanking us for providing the update. Also, received one lead on a Registered Nurse Trainer for our CNA classes.

Mike Martin also attended the Astoria Chamber Board meeting, which was approached by Monica Steele, Assistant County Manager regarding Timber Tax Levy changes. Forwarded information to Kim and Mark. The board also reminded me to seek endorsement from them for the renewal.

Debi Martin and Mike Martin will be attending the Astoria/Warrenton Annual Banquet on 1/28/23. Mike Martin will also be speaking at the chamber's Breakfast meeting on 1/31/23 (5 minutes).

We continue to try different methods for Nurse recruitment. Indeed, sponsored is not pulling in any applicants. So, we have been trying email (Free!) to licensed nurses in Clatsop County, Tillamook and parts of Portland. Results have been as follows:

<u>Date Sent</u>	<u>Target</u>	<u>Sent</u>	<u>Opened</u>	<u>Clicked</u>
1/17/23	Clatsop County	533	243	11
			45.85%	2.08%
1/12/23	Health Services Dir	536	244	12
			45.69%	2.25%

Indeed results

<u>Impressions</u>	<u>Click through rate</u>	<u>Clicks</u>	<u>Apply starts</u>	<u>Applies</u>
7,357	1.59%	117	11.11	9
\$931.51 spent	61 users on mobile	56 desktop	\$7.89 cost per click	
\$71.66 cost per apply start		\$103.50 cost per apply		

We have also started doing reverse search look-up's on Indeed (\$129 for 30 names/\$249 for 100 names). This is just looking up resumes for a target position in a given area. You then get their email address and send an email about the position. So far we have been able to get about 30 each of Nurses, CNA's, and Med Tech's within a 60 mile radius of Astoria. From that we have had about 15 applicants come forward and show interest.

We have staged Pay Per Click (Search Engine Marketing/Google AdWords) to begin the week of 1/25/23 in combination with tracking pixels on our site and then retargeting those that come to the site or look at open positions. This way anyone not using Indeed but are searching for Nurse jobs, we will show up in the paid results like this:

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Jobs Saved Alerts

Past 3 days Full-time Work from home No degree Registered nurse

MTC Licensed Practical Nurse
Management & Training Corporation
Astoria, OR
via LinkedIn

1 days ago Part-time No degree mentioned Health insurance Paid time off

Auxiliary update

Board meeting first Tuesday of each month. Funds available: Approximately \$1,000. Current Valentine's Day Gift Basket Raffle going on. Drawing February 7th.

Foundation Update

First in-person meeting was held this month to review charter, vision, mission, and board requirements. Mike Martin, Mary Nahua and Chuck Myers were in attendance. Mary to revise original with her notes. Chuck has a candidate from Astoria Parks and Rec. Mike talking about it at Senior Center and Chamber events and meetings.

All Company Event

Friday, March 3rd at High Life Adventures, 4:00PM to 8:30pm. Budget: \$24 per attendee. Estimated that 60 will attend (~\$1,680) plus awards, prizes (~\$1,000).

CLATSOP CARE CENTER HEALTH DISTRICT
CEO BOARD REPORT FEBRUARY 2, 2023

I would start by saying the agency reduction in both Clatsop Memory Care and Clatsop Retirement Village has been remarkable. We still have work to do at the Care Center, but the overall focus over a long period of time has been impressive. Staffing in general is probably the most difficult to explain to others as it can be all consuming. I would also state that through this process it really has taken everyone. We will always be looking for ways to improve and have us be the employer of choice, but a big thank you to all staff that have played a part in this.

I have reached out to and am awaiting a proposal for the Skilled Nursing Facility market study. This will be a bit different as it's focus will look more at the hospital discharges rather than our competition. For this level of care we really don't see people coming from outside the area, which is similar to what we saw at CCMC and CRV. The cost of this will be approximately \$4,000.

I am also awaiting the proposal from the broker on the land off Dolphin Road in regards to the new nursing home site. This would be approximately 5 acres, and there is more land available for potential future growth if they don't do something with it themselves. As I look for that, I have also completed the Request for Proposal for the Developer. My plan is to push this out by the end of this month, and leave it open for a period of 60 days. From there we will evaluate the proposals in order to move forward. The last item as it relates to the properties is in regards to CRV. I'm working on that pro forma to see what it would look like to add a Memory Care on the East pod of rooms. At the March meeting I will present the pro forma, as well as approximate costs to transform this. Then we'll want to make a decision on how we would like to proceed.

With the tax levy, I have spoken with the County and have what I need to complete the SEL 805 application which is step number 1. From here there is one more application, and another explanatory statement that will need to be turned in. Mike Martin and myself have spoken about a plan for marketing this levy to the community, so hope to be well set up for success when this comes up on the ballot. It's pretty amazing everything we have done with these funds for the District over the last 5 years.

As always, things are moving pretty quickly, and we'll be sinking our teeth into the financials to be able to be well prepared for our meeting on February 16th. Once we have that meeting, we will begin transitioning our mindset to constructing the budget for 2023-24. Time flies!

Thank you as always for your continued support.

Respectfully,

Mark Remley
Aidan Health Services

CASH SNAPSHOT							
1/26/2023							
CRV GENERAL					66,206		
CCC GENERAL					172,424		
PAYROLL MANUAL CHECKS					14,740		
RETIREMENT VILLAGE PROPERTY LLC					183,447		
CARE CENTER HEALTH DISTRICT					2,245		
MEMORY CARE COMMUNITY					5,373		
DISTRICT ADMINISTRATION					10,588		
IN HOME CARE SERVICES					23,600		
LGIP					4,662,287		
TOTAL					5,140,910		

Clatsop Care Health District
Statement of Net Position
As of December 31, 2022

NOTE: GASB lease accounting rules changed eff FY 2022. The result of those calculations for CCMC/CRV/LLC were adjusted FYTD in December with the issuance of the audit as of 6/30/22.

	CONSOLIDATED	DISTRICT	CCC	CCMC	IHC	CRV	LLC	ELIMINATIONS
CURRENT ASSETS								
Cash and cash equivalents	\$5,188,887	\$4,680,577	\$4,876	\$123,635	\$37,302	\$160,905	\$181,592	
Restricted funds held in escrow	90,681	-	-	-	-	-	90,681	
Receivables:								
Resident receivables, net	751,562	-	554,088	73,635	56,711	67,128		
uncollectible amounts								
Tax revenue	113,000	113,000	-	-	-	-	-	
Other receivables	7,950,606	-	(1,808)	(811)	(608)	350	7,953,483	
Resident funds held in trust	13,615	-	682	9,272		3,662	-	
Due from other funds	-	136,308	4,264,026	167,508	258,016	763,641	-	(5,589,499)
Prepaid expenses	217,169	197,343		-			19,826	
Total current assets	14,325,520	5,127,228	4,821,864	373,239	351,421	995,686	8,245,581	
LONG TERM ASSETS								
Restricted funds held in escrow	151,145	-	-	-	-	-	151,145	
CAPITAL ASSETS								
Capital assets not being depreciated:								
Land	259,150	-	40,150	-	-	-	219,000	
Construction in progress	317,281	57,019				-	260,262	
Capital assets, net								
of accumulated depreciation:								
Land improvements	59,811	-	46,581	140			13,090	
Buildings	3,408,570		425,259				2,983,311	
Building improvements	1,831,246		355,133	61,175		52,034	1,362,904	
Moveable equipment	170,810		43,983	54,926		71,901		
Vehicle	18,677		18,677					
Total capital assets, net	6,065,545	57,019	929,783	116,241	-	123,935	4,838,568	
Property under capital lease, net of accumulated amortization	14,164,281	-	-	6,428,625	-	7,735,656	-	
Total Assets	\$34,706,491	\$5,184,247	\$5,751,646	\$6,918,106	\$351,421	\$8,855,277	\$13,235,294	

CURRENT LIABILITIES									
Accounts payable	\$323,841	\$75,190	\$207,813	\$11,497	\$168	\$29,174	\$0		
Accrued liabilities	302,212	240,102	7,502	28,032	0	26,576	-		
Accrued salaries and employee benefits	228,105	(1,099)	233,761	(4,716)	992	(834)	-		
Other payroll liability	541,022	5,658	430,102	32,709	18,266	54,286	-		
Accrued interest	12,600	-	-	-	-	-	12,600		
Compensated absences	220,243	16,012	98,079	35,157	18,859	52,137	-		
Resident funds held in trust	13,615	-	682	9,272	-	3,662	-		
Due to other funds	-	2,105,045	479,760	1,487,252	231,610	1,007,800	278,033		(5,589,499)
Deferred revenue	8,435,656	-	-	350,000	-	350,000	7,735,656		
Current portion of obligations under capital leases	491,819	-	-	201,746	-	290,073	-		
Current maturities of long-term debt	188,615	-	-	-	-	-	-		
Total current liabilities	10,757,727	2,440,907	1,457,698	2,150,950	269,895	1,812,873	188,615		
LONG-TERM DEBT, NET OF CURRENT MATURITIES									
Obligations under capital leases	14,293,690	-	-	6,649,256	-	7,644,433	-		
Long-term debt	5,063,935	-	-	-	-	-	5,063,935		
Total liabilities	30,115,351	2,440,907	1,457,698	8,800,206	269,895	9,457,307	13,278,838		
NET POSITION									
Net investment in capital assets	(13,972,512)	57,019	929,783	(6,734,761)	-	(7,810,572)	(413,982)		
Restricted	335,099	93,274	-	-	-	-	241,826		
Unrestricted	18,228,553	2,593,047	3,364,166	4,852,661	81,526	7,208,542	128,612		
Total net position	4,591,140	2,743,340	4,293,949	(1,882,100)	81,526	(602,030)	(43,544)		
Total liabilities and net position	\$34,706,491	\$5,184,247	\$5,751,646	\$6,918,106	\$351,421	\$8,855,277	\$13,235,294		

Fund Balance Reconciliation									
Beg Balance - 06/30/22	\$4,203,431	\$2,154,934	\$4,119,824	(\$1,535,068)	\$87,996	(\$432,322)	(\$191,933)		
FY23 Change in Net Position	\$387,748	\$588,405	\$174,126	(\$347,032)	(\$6,469)	(\$169,708)	\$148,426		
Ending Balance	\$4,591,179	\$2,743,339	\$4,293,950	(\$1,882,100)	\$81,527	(\$602,029)	(\$43,507)		
Validation Check	39	(1)	1	0	1	1	37		

Clatsop Care Health District
Statement of Revenues, Expenditures, and Changes in Net Position
For the Month Ended December 31, 2022

NOTE: GASB lease accounting rules changed eff FY 2022. The result of those calculations for CCMC/CRV/LLC were adjusted FYTD in December with the issuance of the audit as of 6/30/22.

	CONSOLIDATED	DISTRICT	CCC	CCMC	IHC	CRV	LLC	ELIMINATIONS
Revenues								
Charges for services								
Medicare A	\$124,906	\$0	\$124,906	\$0	\$0	\$0	\$0	
Medicare B	829	-	829	-	-	-	-	
Medicare C	9,507	-	9,507	-	-	-	-	
Private	363,893	-	87,541	136,937	-	139,415	-	
Medicaid	312,434	-	214,193	29,677	-	68,564	-	
Elderplace	61,382	-	14,212	33,584	-	13,586	-	
In-Home Care	48,015	-	-	-	48,015	-	-	
Taxes								
Property Taxes	53,992	53,992	-	-	-	-	-	
Local Option Taxes	76,740	76,740	-	-	-	-	-	
Timber Taxes	44,000	44,000	-	-	-	-	-	
Community SIP Fund/Other	22,000	22,000	-	-	-	-	-	
Rent Revenue	-	-	-	-	-	-	(32,840)	32,840
HHS Provider Relief Funds	-	-	-	-	-	-	-	
Investment income	126,548	11,797	3	-	-	7	114,741	
Donations	-	-	-	-	-	-	-	
Miscellaneous revenue	132	-	132	-	-	-	-	
Total Revenues	1,244,378	208,530	451,322	200,197	48,015	221,572	81,901	
Expenditures								
Health services								
Personnel services	371,040	-	142,995	82,595	46,247	99,202	-	
Materials and supplies	141,411	-	119,988	2,089	4,463	14,872	-	
Therapy								
Materials and supplies	24,697	-	24,697	-	-	-	-	
Administration								
Personnel services	20,533	20,533	-	-	-	-	-	
Materials and supplies	5,853	5,853	-	-	-	-	-	
Facility administration								
Personnel services	45,962	-	16,909	16,287	-	12,766	-	
Materials and supplies	(106,959)	-	34,911	13,722	12	(198,142)	9,698	32,840
Management Fee	55,258	-	27,071	12,012	2,881	13,294	-	
Management Travel	1,931	108	264	779	-	779	-	
Debt Service	155,017	-	-	27,743	-	114,711	12,562	
Capital outlay	-	-	-	-	-	-	-	
Maintenance Services								
Personnel services	24,935	-	8,170	6,002	-	10,764	-	
Materials and supplies	13,199	-	3,239	1,584	-	8,376	-	
Laundry/housekeeping								
Personnel services	13,095	-	13,095	-	-	-	-	
Materials and supplies	2,760	-	2,760	-	-	-	-	
Activities								
Personnel services	24,642	-	9,504	8,929	-	6,209	-	
Materials and supplies	1,363	-	765	183	-	415	-	
Dietary								
Personnel services	92,435	-	24,907	24,017	-	43,511	-	
Materials and supplies	30,838	-	7,991	6,901	-	15,946	-	
Social services								
Personnel services	8,842	-	8,842	-	-	-	-	
Materials and supplies	-	-	-	-	-	-	-	
Depreciation	31,094	-	8,017	1,693	-	1,830	19,554	
Amortization	236,231	-	-	46,787	-	189,445	-	
Total Expenditures	1,194,176	26,493	454,123	251,323	53,603	333,979	41,814	
Excess (deficiency) of revenues over expenditures	50,202	182,037	(2,801)	(51,126)	(5,588)	(112,407)	40,087	
Other Financing Sources (Uses)								
Transfers in	-	-	-	-	-	-	-	
Transfers out	-	-	-	-	-	-	-	
Total Other Financing Sources (Uses)	-	-	-	-	-	-	-	
Changes in Net Position	\$50,202	\$182,037	(\$2,801)	(\$51,126)	(\$5,588)	(\$112,407)	\$40,087	

Clatsop Care Health District
Statement of Revenues, Expenditures, and Changes in Net Position
For the Six Months Ended December 31, 2022

NOTE: GASB lease accounting rules changed eff FY 2022. The result of those calculations for CCMC/CRV/LLC were adjusted FYTD in December with the issuance of the audit as of 6/30/22.

	CONSOLIDATED	DISTRICT	CCC	CCMC	IHC	CRV	LLC	ELIMINATIONS
Revenues								
Charges for services								
Medicare A	\$626,511	\$0	\$626,511	\$0	\$0	\$0	\$0	
Medicare B	19,061	-	19,061	-	-	-	-	
Medicare C	50,232	-	50,232	-	-	-	-	
Private	2,261,083	-	626,300	732,778	-	902,004	-	
Medicaid	1,684,499	-	1,101,104	157,191	-	426,205	-	
Elderplace	287,808	-	36,218	175,119	-	76,471	-	
In-Home Care	282,532	-	-	-	282,532	-	-	
Taxes								
Property Taxes	501,144	501,144	-	-	-	-	-	
Local Option Taxes	657,398	657,398	-	-	-	-	-	
Timber Taxes	234,150	234,150	-	-	-	-	-	
Community SIP Fund/Other	42,072	42,072	-	-	-	-	-	
Rent Revenue	-	-	-	-	-	-	189,445	(189,445)
HHS Provider Relief Funds	-	-	-	-	-	-	-	
Investment income	155,285	40,397	33	-	-	35	114,820	
Donations	-	-	-	-	-	-	-	
Miscellaneous revenue	1,092	-	975	-	2	115	-	
Total Revenues	6,802,867	1,475,161	2,460,434	1,065,088	282,534	1,404,830	304,265	
Expenditures								
Health services								
Personnel services	2,062,388	-	861,763	428,771	273,001	498,853	-	
Materials and supplies	975,936	-	542,818	159,162	28,938	245,019	-	
Therapy								
Materials and supplies	146,941	-	146,941	-	-	-	-	
Administration								
Personnel services	131,673	131,673	-	-	-	-	-	
Materials and supplies	116,708	116,708	-	-	-	-	-	
Facility administration								
Personnel services	282,128	-	113,662	90,394	-	78,072	-	
Materials and supplies	280,081	-	190,083	84,348	113	150,209	44,773	(189,445)
Management Fee	312,703	-	147,566	63,905	16,951	84,281	-	
Management Travel	7,602	2,013	1,849	1,664	-	2,075	-	
Debt Service	359,808	-	-	169,165	-	114,711	75,932	
Capital outlay	-	-	-	-	-	-	-	
Maintenance Services								
Personnel services	139,079	-	41,825	33,065	-	64,190	-	
Materials and supplies	83,088	-	26,247	17,086	-	39,754	-	
Laundry/housekeeping								
Personnel services	78,617	-	78,617	-	-	-	-	
Materials and supplies	11,550	-	11,550	-	-	-	-	
Activities								
Personnel services	124,893	-	46,823	47,284	-	30,786	-	
Materials and supplies	8,839	-	2,775	3,353	-	2,710	-	
Dietary								
Personnel services	506,133	-	147,690	130,811	-	227,633	-	
Materials and supplies	186,882	-	52,503	42,446	-	91,934	-	
Social services								
Personnel services	45,502	-	45,502	-	-	-	-	
Materials and supplies	-	-	-	-	-	-	-	
Depreciation	186,549	-	48,094	10,155	-	10,978	117,322	
Amortization	368,017	-	-	178,572	-	189,445	-	
Total Expenditures	6,415,119	250,395	2,506,308	1,460,183	319,003	1,830,648	238,027	
Excess (deficiency) of revenues over expenditures	387,748	1,224,767	(45,874)	(395,095)	(36,469)	(425,819)	66,238	
Other Financing Sources (Uses)								
Transfers in	636,362	-	220,000	48,063	30,000	256,111	82,188	
Transfers out	(636,362)	(636,362)	-	-	-	-	-	
Total Other Financing Sources (Uses)	-	(636,362)	220,000	48,063	30,000	256,111	82,188	
Changes in Net Position	\$387,748	\$588,405	\$174,126	(\$347,032)	(\$6,469)	(\$169,708)	\$148,426	

RESOLUTION ADOPTING APPROPRIATIONS 2022-2023

December 2022	BUDGET		ACTUAL		VARIANCE - Over (Under)	
	DECEMBER	YEAR TO DATE	MONTH	YEAR TO DATE	MONTH	YEAR TO DATE
CLATSOP CARE HEALTH DISTRICT GENERAL FUND						
PERSONNEL SERVICES	\$28,130	\$167,670	\$20,533	\$131,673	(\$7,597)	(\$35,997)
MATERIALS AND SERVICES	\$3,260	\$77,310	\$5,961	\$118,721	\$2,701	\$41,411
CAPITAL OUTLAY	\$57,990	\$347,940	\$0	\$2,625	(\$57,990)	(\$345,315)
CONTINGENCY	\$33,590	\$201,540	\$0	\$0	(\$33,590)	(\$201,540)
TOTAL	\$122,970	\$794,460	\$26,493	\$253,020	(\$96,477)	(\$541,440)
CLATSOP CARE HEALTH AND REHABILITATION CENTER						
PERSONNEL SERVICES	\$216,310	\$1,278,630	\$224,421	\$1,335,882	\$8,111	\$57,252
MATERIALS AND SERVICES	\$165,430	\$990,260	\$221,685	\$1,122,332	\$56,255	\$132,072
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0
CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$381,740	\$2,268,890	\$446,106	\$2,458,214	\$64,366	\$189,324
CLATSOP CARE RETIREMENT VILLAGE, LLC						
PERSONNEL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
MATERIALS AND SERVICES	\$6,830	\$39,504	\$9,698	\$44,773	\$2,868	\$5,269
CAPITAL OUTLAY	\$9,000	\$54,000	\$0	\$92,405	(\$9,000)	\$38,405
DEBT SERVICE	\$28,190	\$169,140	\$28,149	\$168,895	(\$41)	(\$245)
TOTAL	\$44,020	\$262,644	\$37,847	\$306,072	(\$6,173)	\$43,428
CLATSOP CARE IN-HOME SERVICES						
PERSONNEL SERVICES	\$48,170	\$277,320	\$46,247	\$273,001	(\$1,923)	(\$4,319)
MATERIALS AND SERVICES	\$7,690	\$46,892	\$7,356	\$46,002	(\$334)	(\$890)
TOTAL	\$55,860	\$324,212	\$53,603	\$319,003	(\$2,257)	(\$5,209)
CLATSOP CARE RETIREMENT VILLAGE						
PERSONNEL SERVICES	\$163,420	\$942,000	\$172,453	\$899,533	\$9,033	(\$42,467)
MATERIALS AND SERVICES	\$70,968	\$422,293	\$3,092	\$541,248	(\$67,875)	\$118,956
	\$0	\$0	\$114,711	\$114,711	\$114,711	\$114,711
TOTAL	\$234,388	\$1,364,293	\$290,256	\$1,555,492	\$55,869	\$191,200
CLATSOP CARE MEMORY COMMUNITY						
PERSONNEL SERVICES	\$131,210	\$775,110	\$137,830	\$730,326	\$6,620	(\$44,785)
MATERIALS AND SERVICES	\$42,413	\$258,663	\$37,270	\$371,965	(\$5,143)	\$113,302
CAPITAL OUTLAY	\$0	\$0	\$0	\$18,279	\$0	\$18,279
DEBT SERVICE	\$44,820	\$268,920	\$44,029	\$264,854	(\$791)	(\$4,066)
TOTAL	\$218,443	\$1,302,693	\$219,129	\$1,385,423	\$686	\$82,730
GRAND TOTAL YTD	\$1,057,421	\$6,317,192	\$1,073,434	\$6,277,225	\$16,014	(\$39,967)
TOTAL UNAPPROPRIATED RESERVE AMOUNTS						
DISTRICT TOTAL						